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#BeWhoYouWantToBe

BE WHO YOU WANT TO BE

APPRENTICESHIPS, PROFESSIONAL
AND VOCATIONAL COURSES

PROSPECTUS 2020

TOTTON
COLLEGE



#BeWhoYouWantToBe

**BE WHO
YOU WANT
TO BE**

WELCOME TO TOTTON COLLEGE





Our mission is simple. We want you to be who you want to be and to gain the skills you need to progress onto higher education, training or work. It is a mantra which has defined how we approach the teaching and learning of our students.

We welcome you whether you are aged 16 –18, 19+ or still at school and looking to discover more about your future options. It is also the reason why Nacro Education and Skills provision, including Totton College, has been graded 'Good' by Ofsted in 2019. We hold the Matrix standard for careers education and have received the Incyte platinum award for safeguarding.

Nacro is a national charity, committed to serving the needs of the local communities in which we work. We are very proud of our education provision across the country.

We are committed to ensuring all students at Totton College receive the best learning experience to support them with their career ambitions.

Lisa Capper
Principal and Director of Education and Skills
Nacro

“Leaders, managers and staff hold high ambitions for learners that help them make good progress, achieve well and take positive next steps in their education and employment.”

Ofsted inspection March 2019



I am pleased to welcome you to Totton College.

We believe in providing a creative and supportive environment to cater to your individual learning needs, and we give you a wealth of employability and enrichment opportunities to ensure you have the expertise required for your CV.

We collaborate with leading industry experts and local businesses to ensure our programmes provide the teaching, skills and learning opportunities you need for your future.

After completing your course at Totton College, you will be able to progress onto higher levels of study or start your career.

For those looking to progress in your existing career, or for those who are ready to take on a new challenge, we have a fantastic range of professional and part-time courses. In addition, our apprenticeship programmes allow new and existing employees to obtain their desired qualifications while working.

I encourage you to read and explore our prospectus, in particular the success stories which showcase the achievements of our past and current students.

Don't forget to come along to one of our Open Events where you can discover our fantastic facilities and discuss your options with one of our knowledgeable and friendly staff members.

We look forward to welcoming you as a member of the Totton College community.

Hannah Avoth
Vice Principal and Campus Lead
Totton College



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WHY JOIN THE TOTTON COMMUNITY?

We provide inspirational and innovative learning experiences for everyone and want every student at Totton College to get the very best from their time with us. To do this, we make a promise that we will give you opportunities to discover your passion, encourage you to perform to the best of your ability and celebrate your successes.

“Learners gain the qualifications and skills they need for their next steps in education, training or employment.”

Ofsted inspection March 2019

1

WE TREAT YOU AS AN INDIVIDUAL

Totton College is different to other colleges. We have around 350 students so it feels like a real community. We know each student as an individual and tailor your learning to your needs and aspirations.



2

INDUSTRY-STANDARD FACILITIES

From our on-site Opus Salon and fully-functioning motor vehicle unit to a state-of-the-art media suite, our facilities are industry-standard to make sure you get a real feel for the world of work.



3

WE PREPARE YOU FOR EMPLOYMENT

We specialise in vocational and technical education and 95% of our students have work experience integrated into their courses, enhancing their CV and giving them the skills required for the workforce.



4

YOU CAN EARN WHILE YOU LEARN

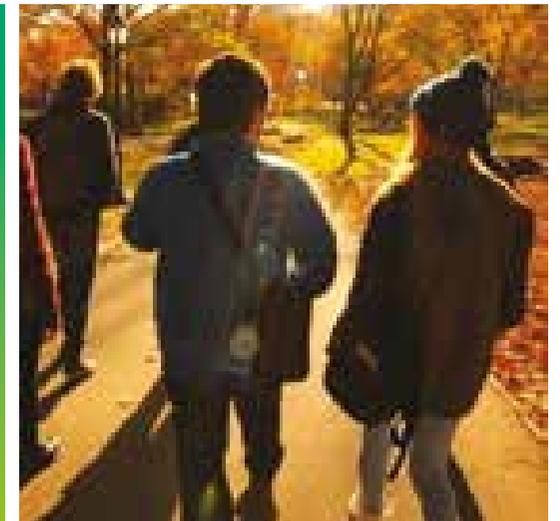
We offer apprenticeships in a wide variety of sectors from Business to Hair and Beauty. We work with local enterprise and industry-leading experts to ensure our programmes cover the latest skills, knowledge and behaviours.

5

STUDENT SUPPORT AND ENRICHMENT

We have a wide range of enrichment activities from the Student Union to creative writing. All students have free access to the Totton Health & Leisure Centre (includes the gym and swimming pool).* We also have dedicated staff who can support your welfare. You can talk to them about any concerns or issues you may have.

*Terms and conditions apply



OUR FACILITIES

Totton College gives you a modern environment for learning with state-of-the-art facilities designed to replicate real working environments. We have two sites: the main college campus in Water Lane and our motor vehicle unit on Calmore Industrial Estate.

Art and design studios

Our fantastic art and design studios are equipped for even the most creative student. With specialist equipment for sculptures and large-scale masterpieces, as well as our own kiln, you can take your art to the next level.

Dedicated study areas

We have designated areas for quiet study and group work with access to academic books, online resources, DVDs, journals and databases.

Media suite

Our fully equipped media suite hosts the latest equipment and software for all your multimedia needs including graphics, photography, film and animation work. We also have dedicated areas for print-based media and radio.

Motor vehicle unit

Our fully functional motor vehicle unit has the resources and equipment to replicate a real working garage. Students can perform diagnostics, rebuild and maintain engines.



Pinecones Nursery

An independently run nursery for children aged three months to five years can be found on the main college campus.

Opus Salon

Situated on campus, Opus Salon is a hair and beauty training centre of excellence. It operates commercially so you can work with real clients, refine your skills and develop confidence in contemporary therapies, hairdressing and beauty treatments.

The Cove

Totton College is fully accessible, welcoming students with all levels of need. Our specialist learning area, The Cove, has a multi-sensory room, specialist simulated living environment and a garden to encourage independence, personal and professional development.

Totton Health & Leisure Centre and Sports Hub

All students get free gym and swimming membership at Totton Health & Leisure Centre.* Our Sports Hub also provides a specialist strength and conditioning gym.

*Terms and conditions apply

TV studio

Our industry-standard TV and recording studio provides students with a professional environment for creating high-specification production pieces.

Music recording studio

We have a fantastic industry standard suite, enabling students to record and edit their own productions.



LEARNER SERVICES

At Totton College, we believe that the personalised and tailored support we offer to students is second to none. We want to make sure that your experience of learning is the best it can be.

Employability Hub

Our Employability Hub has an extensive section on careers information and iLearn, our online learning community, has a dedicated careers advice section covering everything from job applications, CV tips, gap years to higher education, apprenticeships and employment.

Student finance and bursaries

Learners may be able to apply for financial assistance to help support the cost of learning. If you think you may be eligible, we can provide advice and guidance on how to apply for bursaries, free childcare, free meals or assistance with travel costs or essential books and course equipment. For more information about student finance, go to page 98.

Progression coaching

As part of your time at Totton College, we want to ensure you are making the most of the opportunities we can offer you. All students are assigned a Progression Coach who will be able to support you with your work experience, employment or UCAS applications, plus any concerns you may have about your course.

Learning support

We have Learning Assistants dedicated to supporting you inside and outside of the classroom. The team offers a wide range of support including assignment writing, research skills, understanding assignment briefs, note-taking, revision tips and much more.

Student welfare and safeguarding

We have staff who are available to offer help and advice to all students wanting to discuss any issues affecting them. This is why we have been awarded the platinum Incyte award for safeguarding.



CAREERS AND ENRICHMENT

There is much more to college than just study. We work to the Gatsby principle. We believe in providing a fulfilling and enriching programme of extra-curricular activities and events to support you to achieve your goals.

Careers support and guidance

Providing excellent career advice is one of our top priorities. Within our Employability Hub, our career advisors can offer guidance on work experience and developing your online professional profile and CV. We offer one-to-one progression coaching where you can discuss your future aspirations and explore options available to you. We also run regular events where you can speak to potential employers about the opportunities they have and receive advice on how to apply. More than 95% of our learners last year undertook meaningful work experience as part of their course.

Applying to university

After completing your course, you may decide to continue your education at university. We will support you through the UCAS application process, offering guidance on completing the Personal Statement and writing references in support of applications. We actively encourage you to attend university Open Days and events.

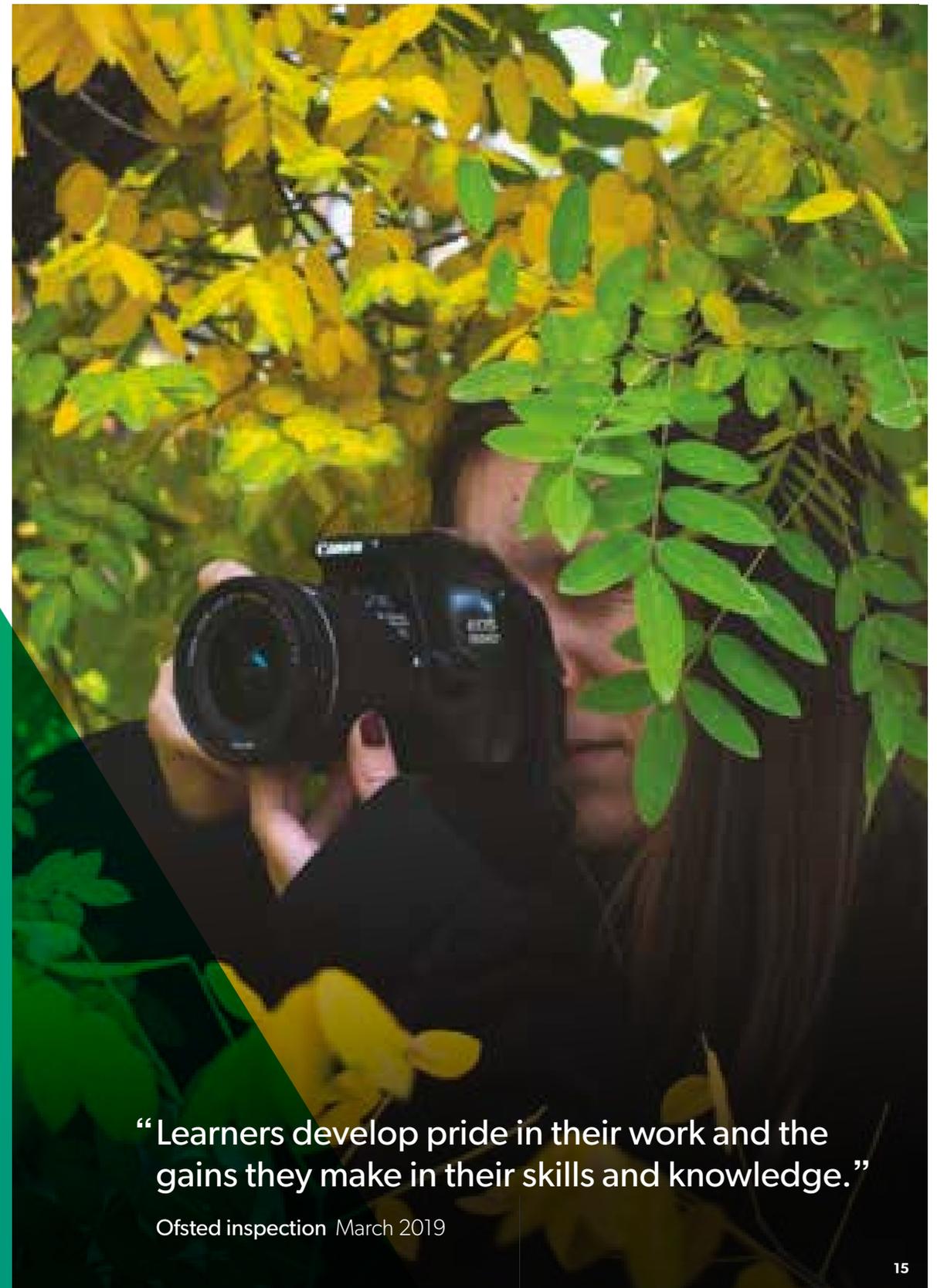
Enrichment activities

All of our courses have a fantastic range of extra-curricular activities for you to get involved in. These are designed to support you to develop the skills required for the working environment as well as to meet new people and try something different. Our enrichment activities include:

- Gym membership
- Trips
- Guest speakers and leading industry experts
- Access to the leisure centre
- Futures day
- Charity events
- Music
- Creative writing
- Photography
- Football

For more information, or to contact one of our advisors, visit our website:

totton.ac.uk



“Learners develop pride in their work and the gains they make in their skills and knowledge.”

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INFORMATION FOR PARENTS AND GUARDIANS

Leaving school to progress into further education is a big step for a young person. We know that as a parent or guardian, your child's education is of the utmost importance, so we do everything we can to make sure that your link with the College is as strong as possible.

Parent updates

We hold parents' evenings twice a year and formally report on each student's performance every term. If your child is new to college, we will invite you to an evening where you can meet our staff and find out how best to support your child in their studies. We have a number of ways for you to keep in touch including regular progress reports and access to your child's Progression Coach.

Student wellbeing

We are renowned for our student support services and will be there every step of the way for your child, making sure that their learning experience is the best it can be. Support comes in many forms, from progress coaching through to counselling, careers guidance and learning support. Our sessions cover a wide range of topics, including health and fitness, drug awareness and understanding healthy relationships. This is why we have been awarded the platinum Incyte award for safeguarding. Find out more on page 13.

Student finance

Some students may be eligible for bursaries or funds to support the costs of learning. More information is available on our website or on page 98.

Our commitment to you

We want your child to succeed and achieve their ambitions. To support this we want to work in partnership with you to ensure your child is achieving their full potential. We require all students to retain a minimum of 95% attendance rate while they are studying.

If you, or your child, have any concerns regarding their course, their wellbeing or wish to discuss a personal matter, please contact their Progression Coach or call: **023 8087 4874**



“Leaders, managers and staff place a very high priority on safeguarding learners. Managers provide effective oversight of safeguarding arrangements.”

Ofsted inspection March 2019



14–16 YEAR OLDS

We offer specialist vocational education and training for students aged 14–16. We aim to build confidence and develop self-esteem while ensuring that learners gain the skills and qualifications they need for the future.

We work closely with local schools to ensure all students explore their interests and realise their potential. We offer Entry Level 3 or Level 1 vocational units, normally delivered one morning a week, covering a wide range of subjects, including:

- Child, Health & Social Care
- Hair and Beauty
- Hospitality and Catering
- Motor Vehicle
- Creative Digital Media
- Video Games
- Sport
- Uniformed Public Services

We also offer the opportunity for learners to undertake Functional Skills in English and Maths to ensure that they achieve the grades required to progress in higher levels of study or employment.

Developing your employability

For those looking to start their career, we have provision designed to develop employability skills to ensure they meet the requirements for the workplace. If you would like to propose a potential candidate for the programme, please contact us and we will arrange to interview them on an individual basis.

See our Skills for Life section on page 76 for more information about opportunities available for 14–16 year olds who have learning or personal challenges.

PROJECT FRESH

Project Fresh, commissioned by Hampshire County Council, is a specialist programme of learning for students aged 14–16 who are not currently in full-time education. Students on this programme have previously experienced social and emotional difficulties in coping within mainstream education settings. In most cases, the students have been disengaged from learning for some time.

Ultimately, the intention of the programme is to gradually support the integration of students into mainstream college programmes. It is designed to be flexible and is based on the individual interests and aspirations of the student. Engagement starts with one hour session building to a maximum of 25 hours per week.

Potential students for Project Fresh are referred to Totton College directly by Hampshire County Council.

For more information about our 14–16 provision, or to refer a candidate:

Email info@totton.ac.uk

Call **023 8087 4874**



Nacro Student Union

You will have the opportunity to join the Nacro Students' Union, which offers support and advice to all Totton College students. Each year a team is elected by our student community to represent them and organise social, fundraising and volunteering activities.

Getting involved in the Student Union is a great addition to your CV or UCAS application and a chance to make new friends and gain practical skills. As part of the National Union of Students you will be eligible for fantastic discounts in a huge range of shops and online stores.

Community voice

We continually strive to improve the facilities and opportunities on offer to students and are keen to understand what helps them to learn more effectively. We carry out surveys on different aspects of college life and promote debate and the sharing of ideas in the classroom. We invite students to take part in the College's Faculty Council, where representatives meet to set the objectives and discuss various issues and events within Totton. Our student workshops provide opportunities for students to ensure their voice is heard on issues that matter to them.

Chaplaincy

We welcome students of all faiths as well as those without religious beliefs. We have a chaplain, the Reverend Sally Marchant from St. Anne's Church, who drops into college on a regular basis to talk to students. Reverend Sally has links to a wide variety of faith groups and, alongside our student welfare officers, is always happy to put you in touch with local representatives from any religion.

ADULT LEARNERS

We pride ourselves on being a community education centre for all. We recognise the importance of life-long learning and ensure our programmes suit the needs of individuals and local businesses. We develop our courses in partnership with industry experts and local enterprises to ensure you are prepared for the next step in your career.

What's on offer?

We offer a range of vocational courses, from hairdressing to sports massage, at Level 1 to Level 3 (equivalent to an A level). As an adult learner, if you do not have English and Maths GCSE grade 4 (grade C) or above, we offer dedicated evening courses to help you achieve those qualifications.

If you're unemployed or looking to learn on the job, our apprenticeships are a great way of gaining a qualification while maintaining an income. The course is funded by your employer or the Government, meaning you will have no costs in relation to course fees.

For more information about part-time and professional courses, see pages 89 or to discover more about our apprenticeships, see pages 31.

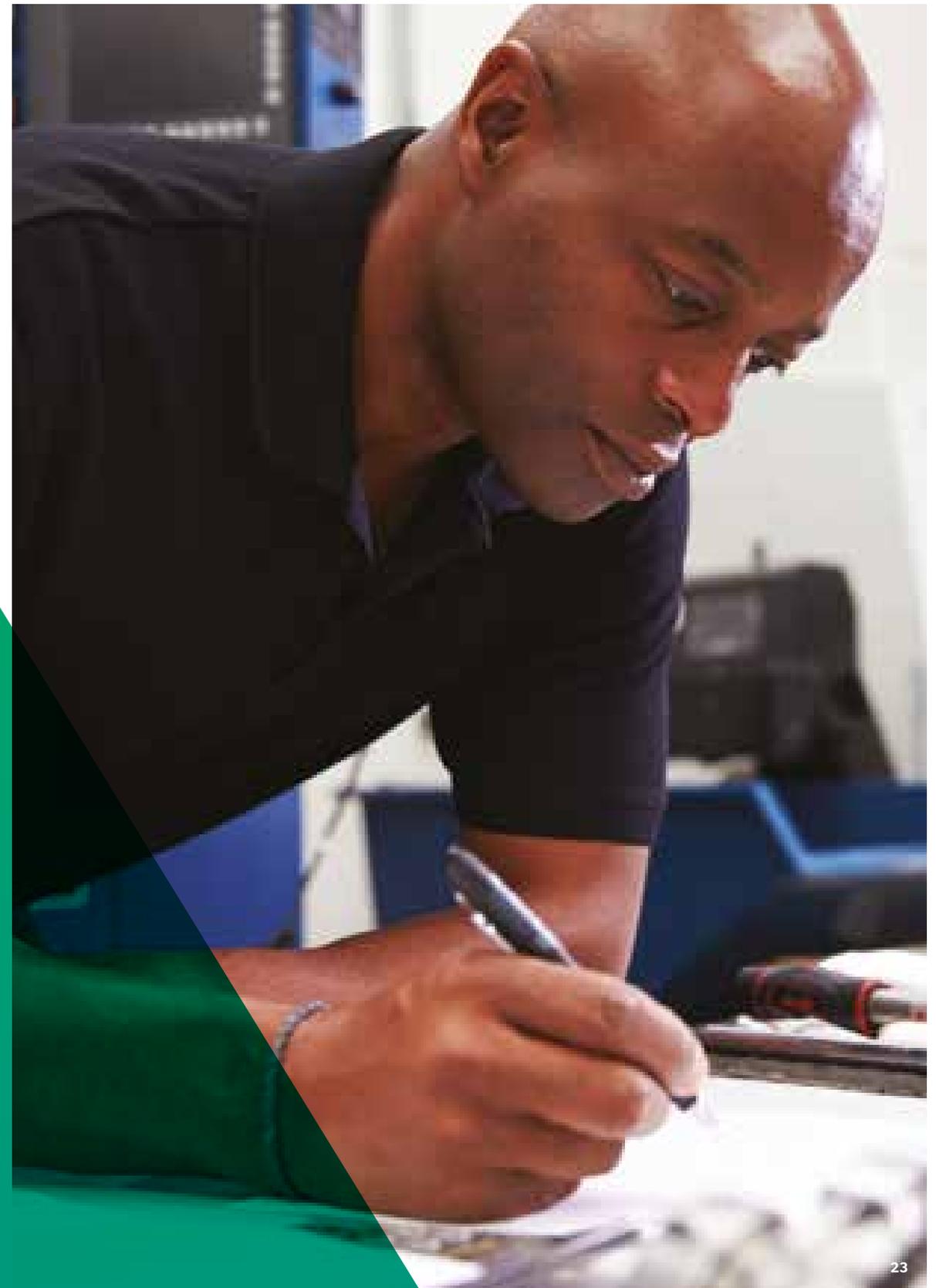


Funding your course

It is worth thinking about the financial aspect of coming to college now, while considering the potential financial benefits that investing in your future may have in the long-term. The final cost of your course will depend on your personal circumstances. More information can be found on page 98, or you can call us on **023 8087 4874** to discuss your options with one of our friendly advisors.

How to apply

You can apply to Totton College via our online application form (totton.ac.uk) or by requesting a printed copy from the Information Centre.



STUDYING AT TOTTON COLLEGE

We want you to maximise your potential both at college and in your future. We will make sure you are studying the right type of qualification for the career path you want to follow.

Professional and technical qualifications

Our technical courses, including BTEC, Cambridge Technical and City & Guilds, allow you to combine academic study with practical learning and training. These courses include work placements and classroom participation which will give you a wide range of employability skills such as presenting, teamwork, communication and problem solving.

What you can expect

All full-time learners undertake a Study Programme, which consists of 540 hours of study per year and is tailored to suit you. In most cases, Study Programmes are run over three or four days per week from 9:00 to 16:30. You may have one day a week free to use as a study day or as a regular work placement day. Part-time or professional programmes usually run over one day a week both in the day and evening.



What is included in a study programme?

Studying at Totton College is not just about your course. We want to ensure a valuable and enriching experience through a combination of vocational training and work experience. Your study programme will include:

Technical qualification

Entry Level or a Level 1, 2 or 3 qualification such as BTEC Subsidiary Diploma, 90 Credit Diploma, Diploma, Extended Diploma, Cambridge Technical, City & Guilds or other professional qualifications that provides the main focus for your Study Programme.

Progression coaching

All learners have access to one-to-one weekly progression coaching sessions, where you will discuss your future and the steps needed to achieve your goals.

English and maths

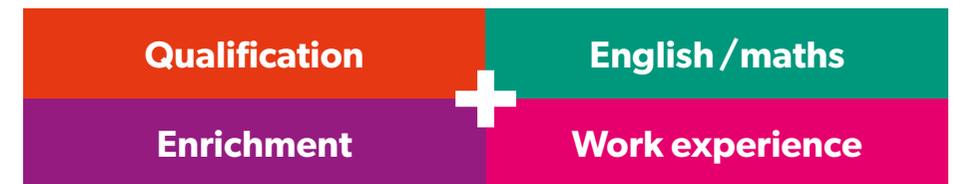
If you are aged 16-18 at the start of your programme and haven't achieved a GCSE grade 4 (grade C) or above in English and Maths then these classes will be a key part of your Study Programme. Our teachers will work with you to achieve better grades, helping you to progress to the next stage of your education and chosen career.

Work experience

We know how important it is to combine practical work placements and activities with classroom-based study, so there will be plenty of opportunities for you to undertake work experience while studying with us. Some Study Programmes dedicate a particular day each week to work-focused activities while others embed block placements into the academic year. Our specialist staff will support you to find a placement to complement your Study Programme. Alternatively, you are able to source your own arrangement.

Enrichment activities

You will be able to get involved in extra-curricular activities in the form of enrichments. From the Student Union to trips and supporting events, these activities enhance your CV and higher education applications.

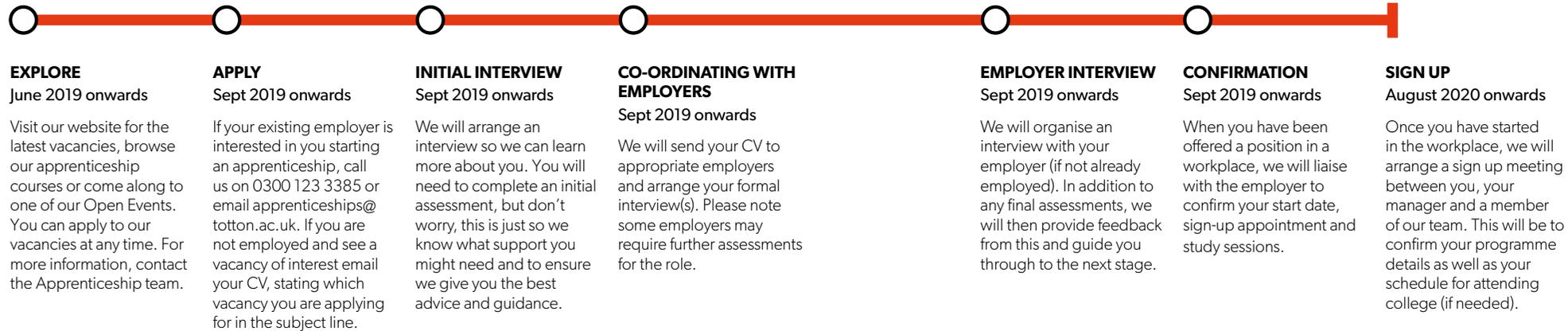


“Teachers guide learners skilfully to make important small steps in their learning. This gives learners the confidence and belief that they can achieve.”

Ofsted inspection March 2019

YOUR JOURNEY TO BECOMING A STUDENT

APPRENTICESHIPS



FULL-TIME AND SKILLS FOR LIFE



PART-TIME, EVENING AND ADULT COURSES

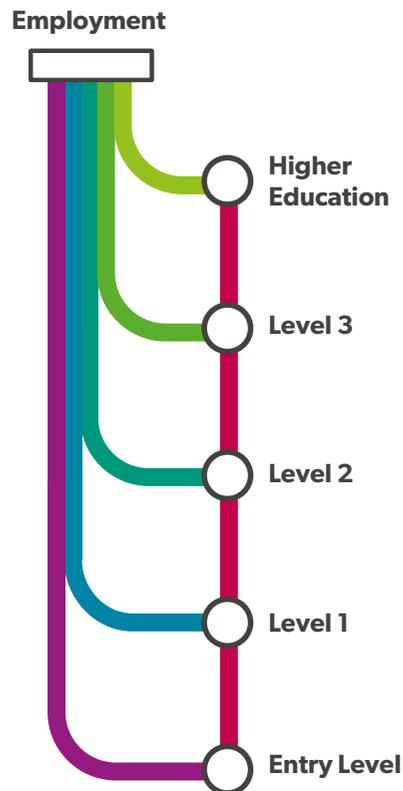


*Subject to fees and funding confirmation

YOUR CAREER PROGRESSION

We offer a range of specialist vocational and technical training qualifications in a range of subjects, from Entry Level to Level 3, which are equivalent to A Levels. Through our vocational training, you will achieve the necessary skills and knowledge to enhance your CV and enable you to aim higher.

After completing your programme, you will have two clear choices for your progression: continue to a higher level qualification or start your career. Whichever you choose, we will advise, guide and support you every step of the way.



Based on your achieved or predicted GCSE grades, the table opposite identifies the right level for you and the options you have.

You can also choose from any level below your current qualification. For example, if you fall into Level 3, you can still choose a course from Level 2.

Level	Types of qualification	Qualifications/grades needed	Overview
HE	<ul style="list-style-type: none"> · Degree · Higher Education · Degree Apprenticeships 	Will vary depending on the entry requirements of the institution and the course studied.	For those who want to progress onto a specialism or a specific career.
3	<ul style="list-style-type: none"> · City & Guilds 3 · NVQ 3 · Cambridge Technical 3 · BTEC National Diploma · Apprenticeships* 	At least four GCSE passes at grade 4 (grade C) or above, or a Merit or Distinction at BTEC Level 2. ** Experience or evidence of a passion for the subject would also be beneficial.	For people wanting to progress on to university, an apprenticeship or employment at supervisory level or above.
2	<ul style="list-style-type: none"> · GCSEs · City & Guilds 2 · NVQ 2 · Cambridge Technical 2 · BTEC First Diploma · Apprenticeships* 	At least three GCSEs, at grade 3 or 2 (grade D or E), or a Merit or Distinction at BTEC Level 1. **	For those wanting to progress to a Level 3 qualification, apprenticeship or employment.
1	<ul style="list-style-type: none"> · GCSEs (grade 3-1) · City & Guilds 1 · NVQ 1 · BTEC Introductory Diploma 	GCSE at grade 1 or no qualifications or previous experience required. **	For people wanting to progress to a Level 2 qualification or need to improve English, maths or IT.
E ENTRY	<ul style="list-style-type: none"> · GCSEs (grade 3-1) · City & Guilds 1 · NVQ 1 · BTEC Introductory Diploma 	No qualifications or previous experience required.	Involves building basic skills, knowledge and confidence.

*Dependent on pre-assessments for apprenticeships.

**Motor Vehicle, Hairdressing and Beauty Therapy courses may require different entry criteria. Please refer to the course pages on the website for the latest information.



APPRENTICESHIPS

Apprenticeships are a great alternative to the traditional A Level route. They are designed for those who are keen to start their careers early in their preferred industry. We have a successful apprenticeship programme covering intermediate, advanced and higher level courses.

Discover your passion. Become an apprentice.

SUITABLE FOR:

- Students aged 16–65
- Those who know which career path they wish to pursue
- Those already in employment and looking to upskill

REQUIREMENTS

Entry requirements for apprenticeship schemes vary depending on the qualification you will be working towards. Some programmes do not have minimum entry criteria, although most require a minimum of five GCSEs at grade 4 (or grade C) or above.

APPRENTICESHIPS EXPLAINED

An apprenticeship is a training programme that allows you to earn money in your chosen sector, while gaining an industry-recognised qualification that will help you to progress in your career. Through an apprenticeship, you will also learn about professional workplace conduct and develop working relationships with colleagues. Apprenticeships are free for students, but your employer may contribute towards the cost of the training element of the apprenticeship; this varies based on the size of the employer and the content and complexity of the training.

If you choose to undertake an apprenticeship you will:

- Earn money while you learn
- Learn skills that will help you to progress in your chosen sector
- Have better long-term salary prospects
- Receive support from a mentor while you learn
- Have the opportunity to network with prospective employers
- Receive paid holiday leave

We offer apprenticeships in a growing number of career areas including:*

Adult Care	LEVEL 2	LEVEL 3		LEVEL 5
Beauty Therapy	LEVEL 2			
Business Administration	LEVEL 2	LEVEL 3	LEVEL 4	
Customer Service	LEVEL 2	LEVEL 3		
Hairdressing	SUPER LEVEL 2			
IT		LEVEL 3		
Learning and Development		LEVEL 3		
Management**		LEVEL 3		
Motor Vehicle	LEVEL 2			
Software Development			LEVEL 4	
Team Leading and Supervision		LEVEL 3		
Supply Chain Warehouse Operations	LEVEL 2			

*Correct at the time of print.

Check our website for latest apprenticeship opportunities: totton.ac.uk/apprenticeships

**Chartered Management Institute

The minimum wage for apprentices is set by the Government and is currently £3.90* per hour. Employers will often pay more than the minimum and, if you are over 19, you will be paid at least the national minimum wage for your age in the second year of your apprenticeship.

Your time as an apprentice

An apprenticeship is designed to mirror full-time employment. You will be treated the same as all other employees within the organisation, including sick pay and paid annual leave, and you will be allocated an assessor who will support you throughout your apprenticeship.

Alongside your work, you will complete a portfolio demonstrating your knowledge and competence within your chosen sector. The minimum length of an apprenticeship is 12 months and one day, however, some apprenticeships may take longer to complete (between 18 and 24 months) depending on the level, sector and your previous experience. You can start most apprenticeships at any time of the year but some will commence at the start of the academic year in September.

You will attend workshops at college to give you the opportunity to meet other apprentices and assessors and discuss and share ideas and best practice. The level of college attendance will vary depending on the type of apprenticeship you undertake:

- Day release apprenticeships require you to attend college at least once a week.
- Work-based apprenticeships are delivered within the workplace with your assessor visiting you on a monthly basis to set targets, assignments and assess your progress. You also attend a monthly one-day workshop at the College.

You may also be required to attend college for English and maths lessons depending on prior attainment.

Chartered Management Institute and Totton College

Chartered Management Institute (CMI) has set the new standard for a progression suite of Management and Leadership apprenticeships. As a nationally recognised accredited institution, our partnership with the CMI means we can provide leading management apprenticeship training programmes helping you to progress further.



*Correct at the time of print. Due to increase in April 2020.

How to apply for an apprenticeship

To apply for an apprenticeship, you can either contact the College directly, or you may have found an employer who is willing to take on an apprentice. We have strong links with local businesses and a broad range of apprenticeship opportunities in a variety of sectors. Our team will be able to support you in matching your expertise and ambitions to the correct employer. We host our vacancies on the Government's 'Find an apprenticeship' website (gov.uk/apply-apprenticeship) and on our website (totton.ac.uk/apprenticeships).

Alternatively, if you would like to work for a specific employer, you should spend some time working on your CV and make contact with them to enquire whether they have any opportunities. Our experienced apprenticeship team can provide support with this.

We will invite you to come to the College to meet the team and have an interview and initial assessment. This will help us to gauge if an apprenticeship is the right route for you and what the appropriate level is.

If you are employed already and your employer has agreed to you undertaking an apprenticeship please get in touch to talk about your options.

What next?

After completing a Level 2 apprenticeship, you will be able to progress to a Level 3. You will have many options available to you after completing a Level 3 apprenticeship. The qualification is accepted by many universities, allowing you to progress onto a degree apprenticeship. Alternatively, you may decide to seek employment in the sector you have been trained in. Contact the apprenticeship team to find out more:

Email apprenticeships@totton.ac.uk

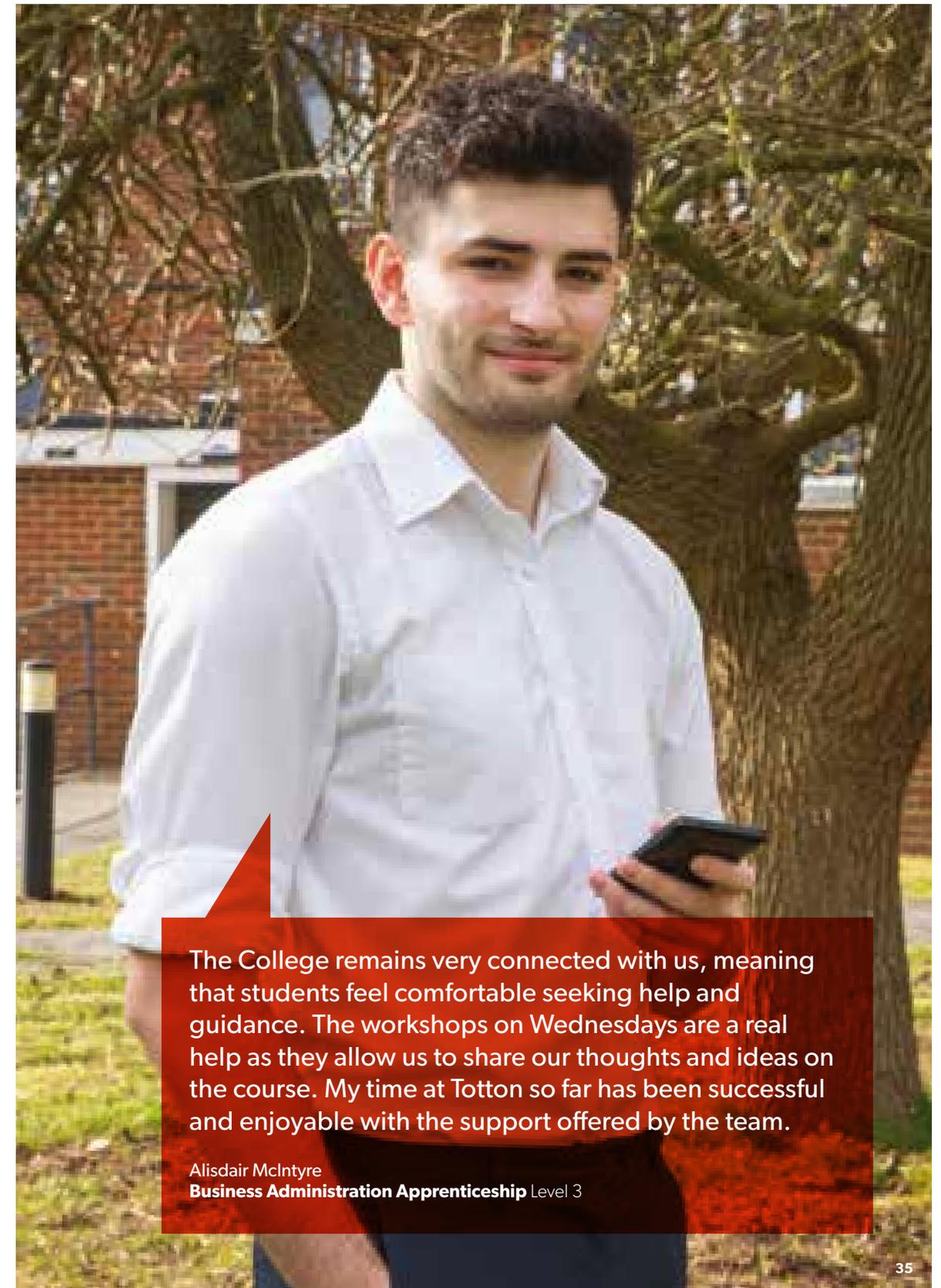
Call **0300 123 3385**

“Almost all learners go on to higher-level courses in education or move into sustained employment. Learners for whom the provider receives high-needs funding go onto higher-level study programmes or places at university. Most apprentices are employed following the completion of their apprenticeship and go on to study for higher-level qualifications.”

Ofsted inspection March 2019

ALISDAIR'S STORY

After working as a builder, Alisdair wanted to explore a different career path. Having no previous office experience, he decided to undertake an apprenticeship in Business Administration. Initially, his work involved producing and managing monthly reports, supporting business units and managers with facilitating proposal documentation. Through his dedication and professional work ethic, Alisdair was promoted into a managerial role overseeing multiple accounts and business development opportunities.



The College remains very connected with us, meaning that students feel comfortable seeking help and guidance. The workshops on Wednesdays are a real help as they allow us to share our thoughts and ideas on the course. My time at Totton so far has been successful and enjoyable with the support offered by the team.

Alisdair McIntyre
Business Administration Apprenticeship Level 3



VOCATIONAL COURSES

All of our full-time courses follow a Study Programme, which integrates your main area of study with a work experience placement, as well as English and maths where applicable. You can develop your skills and creative flair, or get experience in real life environments using industry-standard equipment.

Many of our vocational courses feature work experience, trips, collaborations with local organisations and guest speakers from a variety of sectors.

Whichever course you choose, we will ensure you are ready for the next step, whether that means progressing to university, embarking on an apprenticeship or pursuing your dream job.

“ Teachers work skilfully with learners to help them to become more self-confident and self-assured. Learners value the support they receive. They develop a positive attitude to learning, take increasing pride in their work, and grow in confidence and self-esteem.”

Ofsted inspection March 2019

Levels available:

LEVEL 1 **LEVEL 2** **LEVEL 3**



ART & DESIGN

If you like telling your story through art, why not develop your creative side and improve your employability skills at the same time? Whether you are interested in drawing, painting, printmaking, photography, sculpture, or want to work in the creative sector, we will help you to grow your skills and develop your talent.

CAREERS AT A GLANCE

An Art and Design qualification will enable you to pursue a career in many fields including advertising, animation, arts journalism, graphic design, illustration or photojournalism.

OUR INDUSTRY LINKS

Roche Court
Hillier Gardens
Forestry Commission

English Heritage
Solent University
Chichester University

LEVEL 2

Art and Design

KEY FACTS

Age range: 16–18 and 19+

Start date: September 2020

Duration:

One year, full-time

Are you considering a career in the creative sector? Covering a range of art and design areas, from drawing to sculpting, this course will enable you to develop your own visual language, as well as exploring the work of others. To develop your confidence and transferable skills for employment, you will work with an external client to create a piece of artwork for a set brief. You will also take part in a residential trip to London and visits to local galleries and exhibitions.

Entry requirements:

A keen interest in art and design is essential. At least three GCSEs at grade 3 or 2 (grade D or E), or a Merit or Distinction at BTEC Level 1.

Assessment:

You will be assessed through projects and coursework. There are no examinations.

Your future:

This course will equip you with the skills for entry into employment or further training. You could also progress to higher level qualifications such as the Level 3 Art & Design course.

LEWIS' STORY

Lewis' ambition had always been to pursue his passion for art. As someone who has difficulties with hearing, Lewis required additional support in lessons to help him engage with teachers and fellow class-mates. His determination and motivation enabled him to build and refine his skills in photography, painting, sculpture and printmaking; creating exceptional pieces for displays at the College. Through this diverse portfolio, he successfully achieved a place at Southampton Solent University to study Fine Art.

LEVEL 3

Art and Design

KEY FACTS

Age range: 16–18 and 19+

Start date: September 2020

Duration:

One year, full-time – Introductory Diploma
Two years, full-time – Extended Diploma (equivalent to three A Levels)

If you want to pursue creative studies at a higher academic level or start your career in the creative sector, this course will give you the skills and knowledge you need to progress. Covering everything from drawing, painting, sculpting, illustration and photography, this course will enable you to develop your own visual language, as well as explore and analyse the work of other artists. To develop your confidence and transferable skills for employment, you will work with an external client to create artwork for a set brief. You will also take part in a residential trip to London and visits to local galleries and exhibitions.

Entry requirements:

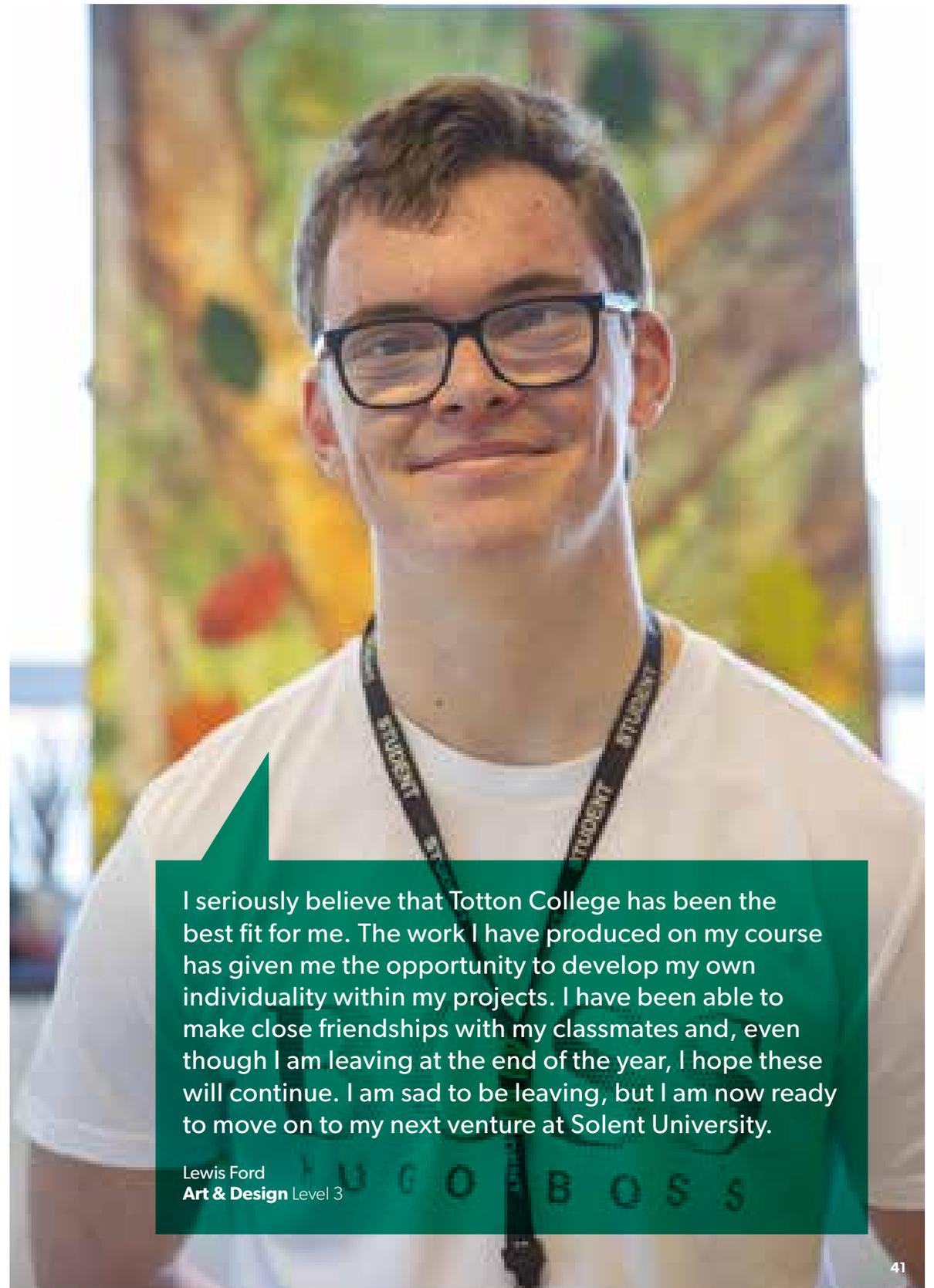
A good standard of skill, evidenced in a portfolio. At least four GCSEs, grade 4 (grade C) or above, ideally including Art or BTEC Art & Design at Merit or equivalent.

Assessment:

You will be assessed through projects and coursework. There are no examinations.

Your future:

You can progress into work or further training. With the Extended Diploma, you will be able to apply to university or a three-year degree course in a specialist area of art and design.



I seriously believe that Totton College has been the best fit for me. The work I have produced on my course has given me the opportunity to develop my own individuality within my projects. I have been able to make close friendships with my classmates and, even though I am leaving at the end of the year, I hope these will continue. I am sad to be leaving, but I am now ready to move on to my next venture at Solent University.

Lewis Ford
Art & Design Level 3



BEAUTY THERAPY & HAIRDRESSING

Bring your dreams of becoming a beautician to life with our hands-on beauty therapy and hairdressing qualifications. You will be taught in Opus Salon, our in-house industry-standard facility which is open to paying members of the public and operates as a commercial salon. You will work with real clients and develop all the skills you need to get ahead in the industry.

CAREERS AT A GLANCE

A Beauty Therapy or Hairdressing qualification can set you up for a variety of careers including freelance therapist or make-up artist, hairdresser or stylist, wig technician, nail technician or salon manager.

OUR INDUSTRY LINKS

Ann Torrence
Little Haven
Hair Talk

Options
Images Hair Salon
Hair Affair

Tsunami

LEVEL 1**Beauty Therapy****KEY FACTS****Age range:** 16–18 and 19+**Start date:** September 2020**Duration:**
One year, full-time

This course provides you with the essential introductory knowledge and skills required for a career in beauty therapy. You will have the chance to get to know the industry and different roles available and develop practical skills needed for you to progress. The course is taught in our state-of-the-art Opus Salon, with specialist equipment and reception area, enabling students to gain invaluable real-world experience with real clients. You will have the opportunity to be involved in a range of extra-curricular activities and community projects, including Totton Carnival.

Entry requirements:

No formal qualifications are necessary. A good standard of English, an interest in beauty and the ability to follow instructions and safety guidelines are essential.

Assessment:

A combination of portfolio evidence, practical tasks, knowledge and understanding tasks or an online test. Clinic hours will also be required outside of your teaching timetable.

Your future:

You can continue to develop your skills with Level 2 Beauty Therapy if a grade 4 is achieved in English and Maths. Students can also progress towards a professional qualification while working in a salon.

LEVEL 1**Hairdressing****KEY FACTS****Age range:** 16–18 and 19+**Start date:** September 2020**Duration:**
One year, full-time

This course provides you with the essential introductory knowledge and skills required for a career in hairdressing. You will have the chance to get to know the industry and different roles available and develop practical skills needed for you to progress. The course is taught in our state-of-the-art Opus Salon, with specialist equipment and reception area, enabling students to gain invaluable real-world experience with real clients. You will have the opportunity to be involved in a range of extra-curricular activities and community projects, including Totton Carnival.

Entry requirements:

No formal qualifications are necessary. A good standard of English, an interest in hairdressing and the ability to follow instructions and safety guidelines are essential.

Assessment:

A combination of portfolio evidence, practical tasks, knowledge and understanding tasks or an online test. Clinic hours will also be required outside of your teaching timetable.

Your future:

You can continue to develop your skills with Level 2 Hairdressing if a grade 4 is achieved in English and Maths. Students can also progress towards a professional qualification while working in a salon.

REBECCA'S STORY

From a young age, Rebecca was keen to gain more experience in a subject she had the most passion for. Her interest in hair and beauty therapy led her to study in our Opus Salon. Through working with real clients, Rebecca was able to gain invaluable knowledge and insight into how a salon operated. Working hard to refine her techniques in a wider variety of treatments, she was inspired to pursue higher levels of education and start her own business as a freelancer. She now works with a range of prestigious clients.

I started the course at Totton College while I was still at school and felt really supported by the staff. The courses let you interact with the public and get insight into the working world.

I went on to university and now run my own business as a freelance make-up artist and wig technician. I work on feature films, musicals and theatre productions – most recently Harry Potter and the Cursed Child. I am also a mentor for Southampton Solent University and Hampshire County Council.

If I hadn't gone to Totton College I wouldn't be as successful as I am now.

Rebecca Grace Kennel
Beauty Therapy and Hairdressing Level 3

LEVEL 2

Beauty Therapy

KEY FACTS

Age range: 16–18 and 19+

Start date: September 2020

Duration:

One year, full-time

This course will give you a great grounding in the techniques and theory behind a wide range of beauty treatments. From the beginning, you will work in our state-of-the-art Opus Salon environment. When you are confident, you will treat real clients to a commercial standard with the support of our highly qualified tutors. Learners have the opportunity to be involved in a range of extra-curricular activities and community projects, including Totton Carnival. Whether you want to work in a salon, spa or for yourself, this course will get you on the path to becoming a modern beauty therapist.

Entry requirements:

Four GCSEs at grade 4 (grade C) and above, including Maths and English, or a Level 1 Diploma in Beauty Therapy. Learners who do not have grade 4 or above in English and Maths study them alongside their course.

Assessment:

You will be assessed through a combination of portfolio evidence, practical tasks, and knowledge and understanding tasks or an online test. Clinic hours will also need to be completed outside of your teaching timetable.

Your future:

You can continue to develop your skills by progressing to a Level 3 Diploma in Beauty Therapy, which is highly desirable within the beauty industry, or you can start your career in a salon with an apprenticeship.

LEVEL 2

Hairdressing

KEY FACTS

Age range: 16–18 and 19+

Start date: September 2020

Duration:

One year, full-time

This course will enable you to develop your knowledge and understanding of the fundamental skills – including colouring, perming, cutting and treatments – that are essential for a nationally recognised qualification in hairdressing. You will be taught in our state-of-the-art Opus Salon, with specialist equipment and reception area, enabling you to gain valuable experience with real clients. As part of the course, students will be able to be involved in a range of extra-curricular activities and community projects, including Totton Carnival.

Entry requirements:

Four GCSEs at grade 4 (grade C) and above, including Maths and English, or a Level 1 Diploma in Hairdressing. Learners who do not have grade 4 or above in English and Maths study them alongside their course.

Assessment:

You will be assessed through a combination of written, oral, practical and online assessments.

Your future:

You can progress to a Level 3 Diploma in Hairdressing, which is highly desirable within the beauty industry. You can also choose to start your career with an apprenticeship in a salon.

LEVEL 3

Beauty Therapy

KEY FACTS

Age range: 16–18 and 19+

Start date: September 2020

Duration:

One year, full-time

This course provides you with the advanced knowledge and skills required for a career in beauty therapy. You will research all the possible career pathways in the industry and develop the practical skills needed for you to progress. The course is taught in our state-of-the-art Opus Salon, which enables you to work with real clients and gain valuable industry experience. The course covers treatments, customer service skills and support with understanding the complexities of human anatomy and physiology. An exciting range of extra-curricular activities and community projects are part of the course.

Entry requirements:

At least four GCSEs grade 4 (grade C) or above including English and Maths, and an NVQ Level 2 Beauty Therapy qualification or equivalent industry experience.

Assessment:

You will be assessed through a combination of practical tasks, knowledge and understanding tests, online exams and oral questioning. Clinic hours and self-directed study will also need to be completed outside of your teaching timetable.

Your future:

You can progress to university and continue to develop your skills. If you'd rather start your career, this internationally-recognised qualification will allow you to work in salons and spas, as well as on cruise ships or contracts in the Caribbean, Canada, UAE and Europe.

LEVEL 3

Hairdressing

KEY FACTS

Age range: 16–18 and 19+

Start date: September 2020

Duration:

One year, full-time

This course provides you with the advanced knowledge and skills required for a career in hairdressing. You will research all the possible career pathways in the industry and develop the practical skills needed for you to progress. The course is taught in our state-of-the-art Opus Salon, which enables you to work with real clients and gain valuable industry experience. The course covers advanced techniques in cutting, colouring and perming, and customer service skills, as well as an exciting range of extra-curricular activities and community projects.

Entry requirements:

At least four GCSEs grade 4 (grade C) or above including English and Maths, and a completed an NVQ Level 2 Hairdressing qualification or equivalent industry experience.

Assessment:

You will be assessed through a combination of portfolio evidence, practical tests, and either knowledge and understanding tasks or an online test.

Your future:

You can progress to university and continue to develop your skills. If you'd rather start your career, this internationally-recognised qualification will allow you to work in salons and spas, as well as on cruise ships or contracts in the Caribbean, Canada, UAE and Europe.



CREATIVE MEDIA & VIDEO GAMES

Our creative media courses are designed to help you progress your career in an ever-increasing number of digital industries. From photography, print media and design, to videography and video game development, our courses teach you the skills required to build a comprehensive portfolio of material for a variety of mediums. You will learn everything from production to managing clients and creating content.

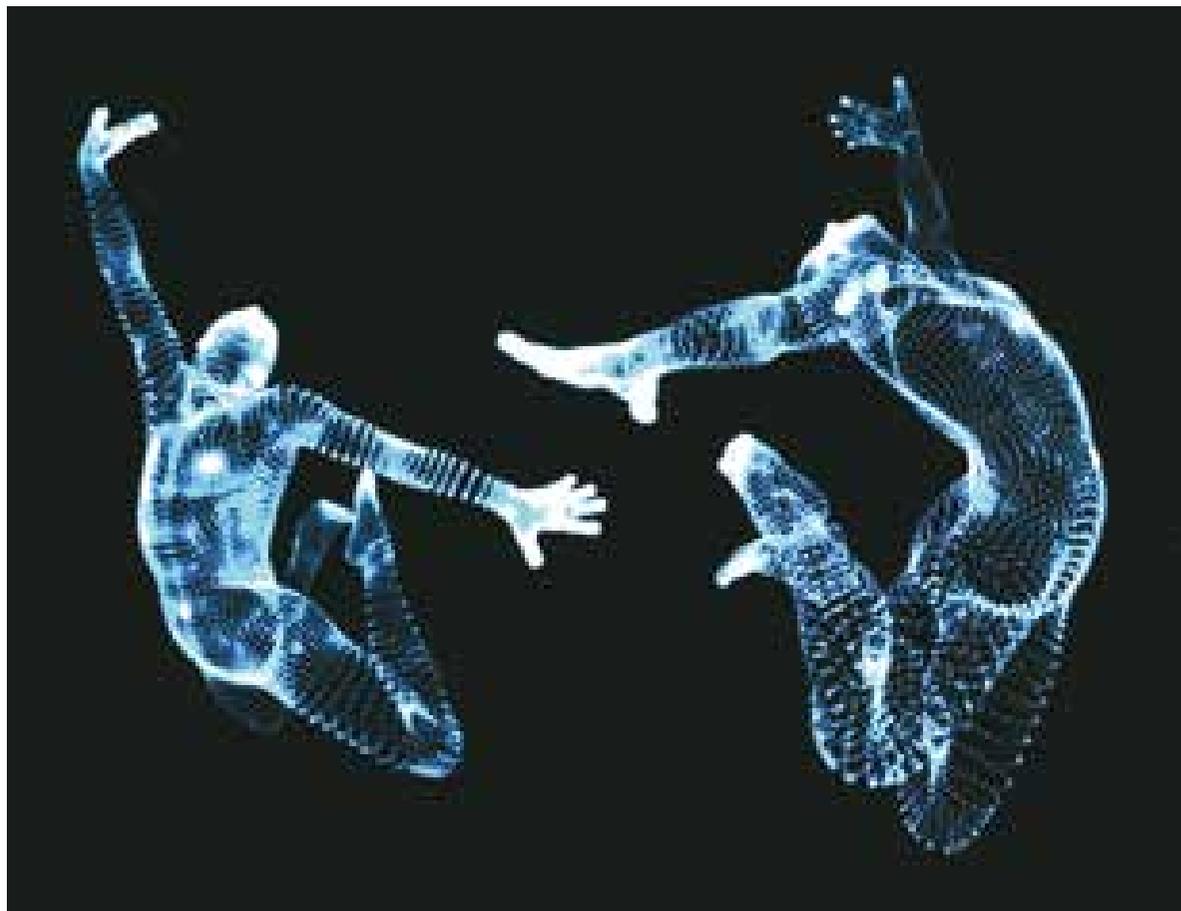
CAREERS AT A GLANCE

Our Creative Media courses can open up doors to a huge range of industries including video game development, coding, TV and film, animation, journalism, writing and publishing, PR and media.

OUR INDUSTRY LINKS

Game, Southampton
Jamie's Computers

University of Southampton
Computer Science/Electronics

**LEVEL 2****Creative Digital Media****KEY FACTS**

Age range: 16–18 and 19+

Start date: September 2020

Duration:
One year, full-time

Taught in our specialist media suite, this course will enable you to gain a broad knowledge of the digital media industry, including TV and film, animation, video games development and publishing design. Packed with practical applications, you will develop the skills and experience you need to embark on a career in the exciting world of creative media. As part of your course, you will also have the opportunity to work with real clients and receive expert advice from Totton College alumni and professionals working in the industry.

Entry requirements:

At least three GCSEs, at grade 3 or 2 (grade D or E), or a Merit or Distinction at BTEC Level 1, plus an interest in media and film, and making your own material.

Assessment:

You will be assessed through a combination of coursework, practical tasks and multiple-choice examinations.

Your future:

You can progress onto our Level 3 Creative Media course, or specialise by studying Video Games Development Level 3. You can also gain work experience in a creative studio or progress to an apprenticeship.

LEVEL 3**Creative Media Production****KEY FACTS**

Age range: 16–18 and 19+

Start date: September 2020

Duration:
One year, full-time – Introductory Diploma (equivalent to 1.5 A Levels)
Two years, full-time – Extended Diploma (equivalent to three A Levels)

This course will take you on a creative journey covering every stage of the production process, from film and television analysis, to creating scripts and storyboards, filming and editing and sharing the final result. You will get the chance to produce music videos, documentaries, adverts, animation, short drama films and quiz shows and even an original radio drama. You will also examine existing companies within the industry and question how audiences can be affected by their output. You will create your own portfolio and work with real clients to produce a promotional video based on a brief.

Entry requirements:

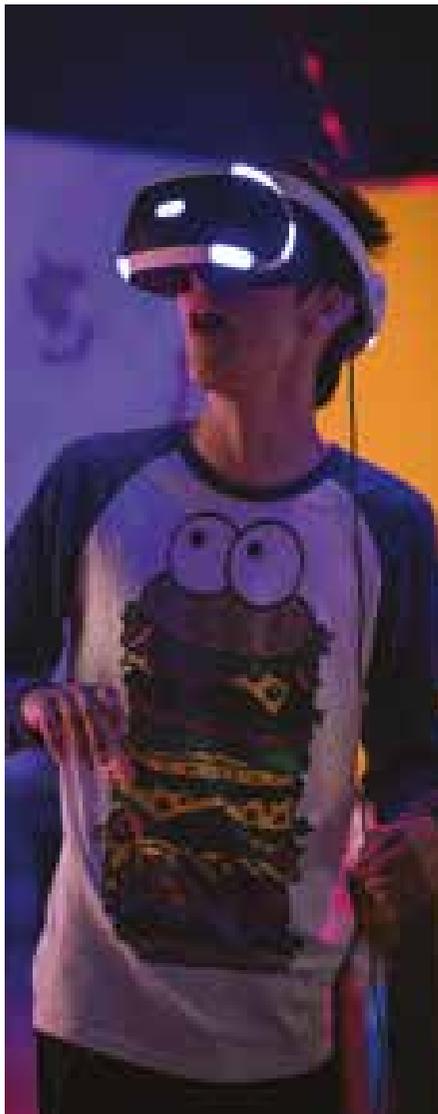
Four GCSEs, including English, at grade 4 (grade C), or a Merit or Distinction in Media BTEC Level 2. GCSE Media Studies is not essential, but an interest in media and film production is.

Assessment:

You will be assessed through a range of creative assessment methods.

Your future:

After completion of the Extended Diploma, you can pursue higher levels of study at university. You can also explore a career in TV and film, radio, advertising, animation or marketing through either an entry-level position or apprenticeship.



LEVEL 3

Video Games Development

KEY FACTS

Age range: 16–18 and 19+

Start date: September 2020

Duration:

One year, full-time – Introductory Diploma (equivalent to 1.5 A Levels)

Two years, full-time – Extended Diploma (equivalent to 3 A Levels)

This course will give you the opportunity to learn about the development of the video games industry as a specialism. You will have the chance to learn several pieces of software widely used in the video games industry – including 3Ds Max, Unity 3D and Photoshop – to ensure that you have the skills to open up a wide range of job opportunities. Trips to games conferences such as EGX will enable you to meet developers from across the industry.

Entry requirements:

Minimum grade 4 (grade C) in four GCSEs, including English, or a Merit or Distinction in Media BTEC Level 2. A passion for video games and a desire to learn new skills is required.

Assessment:

A combination of written reports, practical work and spoken presentations.

Your future:

You can move on to university or you can explore careers through either an entry-level position or apprenticeship.

ALEX'S STORY

Despite a keen interest in photography, Alex was unsure what he wanted to do for his future career. He was lacking in confidence because of retaking his GCSEs and studied various courses at Totton College while he received the support he required to pass his GCSE English. He found his passion in video games and the confidence to pursue a career in creative media. He learnt the skills necessary to create and publish his own game on the Android mobile platform. He is now finishing his university degree while also supporting new students on the Video Games course here at Totton College. Alex has also gone onto co-found his own registered creative media company, overseeing and developing digital media projects for a variety of clients.



Student life was enjoyable while at Totton College. The College has enabled me to progress my skills and find something I enjoy that would be a good career choice. As a nervous person I have been able to grow my confidence to the point of being able to teach groups of students, which I never would have seen myself doing before I started college.

Alex Carter
Video Games Development Level 3



CHILD, HEALTH AND SOCIAL CARE & LEARNING AND DEVELOPMENT

If you're thinking about getting a job that involves caring for people, our health and social care courses are a great place to start. You can specialise in areas like caring for people with disabilities, social care or housing issues. You will receive plenty of practical experience to give you confidence when you start work or progress on to university.

CAREERS AT A GLANCE

These courses will enable you to pursue further qualifications or a career in a huge range of roles including nursery nurse, social worker, support worker, community support and outreach worker, and occupational therapist.

OUR INDUSTRY LINKS

Sunrise of Bassett
Mulberry Preschool
Ashurst Preschool

Good Shepherd Nursery
Cedar School
Pinecones Nursery

LEVEL 2

Child, Health and Social Care

KEY FACTS

Age range: 16–18 and 19+

Start date: September 2020

Duration:

One year, full-time

This course is ideal if you are thinking of a job in a health or social care setting. It offers a great introduction to the world of these ever-changing and rewarding industries and will give you all the information and experience you need to take the next step into further learning or employment. As part of the course, you will complete 60 hours of work experience which will be divided between two work placements in a child, health or social care setting.

Entry requirements:

Four GCSEs at grade 3 (grade D) or above, or a Level 1 qualification at Merit or Distinction. A Disclosing and Barring Service (DBS) check is required.

Assessment:

There are two externally assessed units which will be assessed through written and practical assignments. Assignments include essays, presentations, videos, discussions and posters.

Your future:

You can progress to Level 3 qualifications such as Children’s Care, Learning and Development or Health and Social Care. If you want to start your career, you can apply for junior positions in a range of areas including care homes, nursing, occupational therapy, and social and community work, or an apprenticeship in childcare.

LEVEL 3

Children’s Care, Learning and Development

KEY FACTS

Age range: 16–18 and 19+

Start date: September 2020

Duration:

One year, full-time – Introductory Diploma (equivalent to 1.5 A Levels)

Two years, full-time – Extended Diploma (equivalent to 3 A Levels)

The course is designed to give you all the skills required to work with children in various settings. You will have the opportunity to study a wide range of topics including child development, supporting children, keeping children safe, play and learning, working with parents, supporting children’s speech, communication and language, safeguarding, observations and reflective practice. This course is ideal for those interested in pursuing a career in childcare, education or related industries.

Entry requirements:

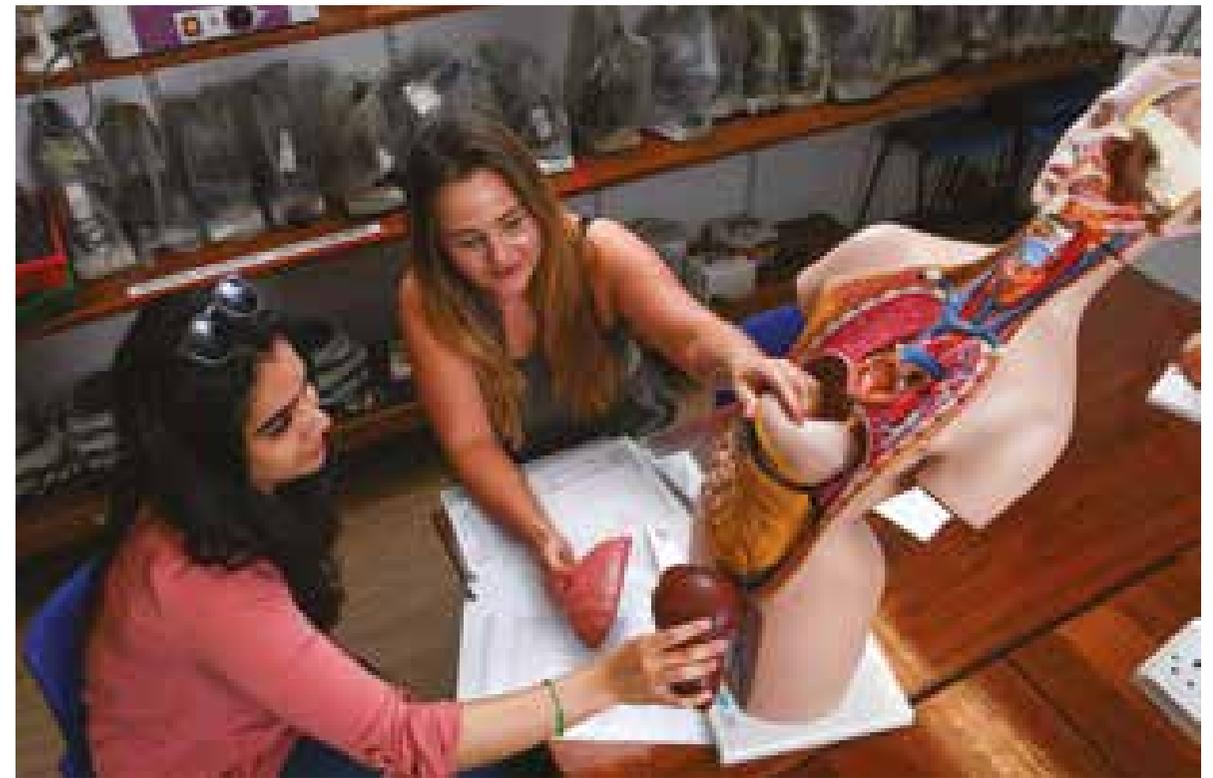
At least four GCSE passes at grade 4 (grade C) or above, including English and Maths, or a Merit or Distinction at BTEC Level 2. A placement of at least five days in a childcare setting, with a positive report of progress, is desirable. A Disclosing and Barring Service (DBS) check is also required.

Assessment:

Written assignments and practical observation in your work placements, plus one exam and one externally assessed research task.

Your future:

This qualification will enable you to work as a licensed practitioner with children in nurseries, crèches, reception classes or pre-schools, or as a home-based childcare worker. With the Extended Diploma, you can progress to university to study teacher training or child development courses.





LEVEL 3

Health and Social Care

KEY FACTS

Age range: 16–18 and 19+

Start date: September 2020

Duration:
Two years, full-time

This course is a great introduction to the ever-changing and rewarding world of health and social care. You will be taught by teachers from a range of disciplines and have the chance to complete six work placements in health and social care settings that interest you. You will study a vast array of subjects, including social sciences, laws and biological units and have the opportunity to attend trips to appropriate health and social care settings.

Entry requirements:

At least four GCSEs at a minimum of grade 4 (grade C), including Maths and English or Level 2 Health & Social Care Diploma at Distinction. A Disclosing and Barring Service (DBS) check is also required.

Assessment:

You will take four externally-assessed examinations as well as written and practical assignments such as essays and reports, presentations, videos, discussions and visual displays.

Your future:

You can continue your studies at degree level in a related area such as nursing, midwifery or occupational therapy. You can also apply for a range of junior level positions in areas including care homes, nursing, occupational therapy, chiropody, social and community work.

GAMU'S STORY

Relocating from Zimbabwe, Gamuchirai first joined Totton College in 2016 and enrolled onto Level 2 Health & Social Care. She wanted to pursue a career in nursing but was concerned about her communications skills. Through the teaching support she received at Totton, she was able to build her confidence and achieve the Level 2 qualification. Motivated to go even further, Gamu progressed onto a Level 3 course which enabled her to secure a place at university.



Totton College is the best place to get your education. The teachers push you until they get the best out of you. My assignments, judging from when I started, are so much better. I am looking forward to going to university to study Adult Nursing next year.

Gamuchirai E Machaka
Health and Social Care Level 3



MOTOR VEHICLE

If you want to be a part of the ever-changing, fast-paced motor vehicle industry, this course will give you all the practical and theory skills you need. You will get hands-on experience in our off-site, fully-operational motor vehicle unit, where you will learn all of the skills that garages are looking for.

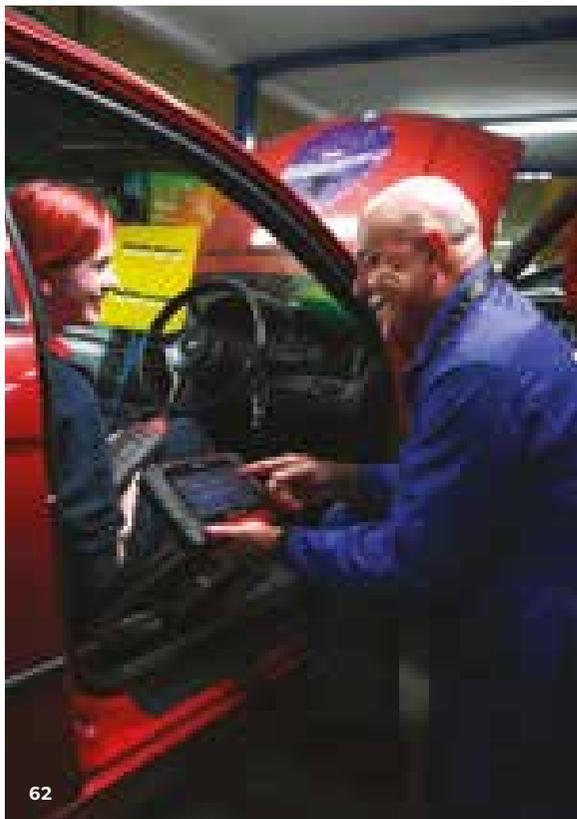
CAREERS AT A GLANCE

Motor vehicle skills can lead to further study of engineering or technology at university, or careers as a senior technician, workshop supervisor or garage manager, breakdown engineer, MOT tester, or specialist in a particular area like motorsport engineering.

OUR INDUSTRY LINKS

Shirley Garage
Solent MoT Centre
Hopkins Autoworks

Cadnam Garage
Taj Tyres

**LEVEL 1****Motor Vehicle****KEY FACTS**

Age range: 16–18 and 19+

Start date: September 2020

Duration:
One year, full-time

For those interested in a career within the motor vehicle industry, this course provides a fantastic overview of the theory and practical skills needed to get started. Taught in our fully-operational motor vehicle unit, you will learn the technical skills in engine, transmission, electrical and chassis technologies, getting hands-on experience to apply to the world of work. You will also study theory in the classroom facilities at the unit.

Entry requirements:

No formal qualifications are necessary, but a good standard of English, a genuine interest in car mechanics and technology, and the ability to follow instructions and safety guidelines are essential.

Assessment:

You will be assessed through a practical approach including visual observation of tasks, oral questioning and online assessments.

Your future:

You can progress to a Level 2 Diploma, an apprenticeship or seek employment in the motor vehicle industry.

LEVEL 2**Motor Vehicle****KEY FACTS**

Age range: 16–18 and 19+

Start date: September 2020

Duration:
One year, full-time

Building on the foundations of Level 1, this course will give you a deeper understanding of the theory and technology contained within a vehicle. You will learn about electrical and chassis technologies, as well as the skills required to perform analysis and maintenance on engines and transmission. Our state-of-the-art motor vehicle unit also has classroom facilities so that you can learn theory and apply it practically.

Entry requirements:

Maths and English GCSEs at grade 4 (grade C), plus two others at grade 3 (grade D) or above, plus a recognised Level 1 qualification in Motor Vehicle Studies or similar.

Assessment:

You will be assessed through practical tasks and online assessment for the IMI Awards.

Your future:

You can progress onto the Level 3 course, an apprenticeship or seek employment in the motor vehicle industry.



LEVEL 3

Motor Vehicle

KEY FACTS

Age range: 16–18 and 19+

Start date: September 2020

Duration:

One year, full-time

Advancing your knowledge and ability from Level 2, this course will take your understanding of the theory and technology contained within a vehicle to the next level. You will learn the required skills to perform analysis and maintenance on engines and transmission. In addition the course covers electrical and chassis technologies all while working on cars in an environment very similar to the motor vehicle industry. Our motor vehicle unit also has classroom facilities so that you can learn theory and apply it practically.

Entry requirements:

Maths and English GCSEs at grade 4 (grade C), plus two others at grade 3 (grade D) or above, plus a recognised Level 2 qualification in Motor Vehicle Studies or similar.

Assessment:

You will be assessed through practical tasks and online assessment for the IMI Awards.

Your future:

You can progress onto higher levels of study or start your career as a junior motor vehicle mechanic with a garage as an employee or via an apprenticeship.

DAN'S STORY

Dan had a passion for cars and wanted to pursue a career in what he enjoyed the most. He was concerned that his GCSE Maths and English could hold him back in later life, so he was able to continue studying to achieve his desired GCSEs alongside his Motor Vehicle course. Working in our purpose built motor vehicle unit, Dan was able to acquire the necessary skills and gain invaluable knowledge from industry experts. His hard work and dedication led to a paid apprenticeship and the opportunity to continue his education at a higher level.



I struggled with English and maths at school, so it was good that I could keep doing these as well as the mechanics courses. The teachers at Totton are really encouraging, and give you all the time and attention you need. They also helped me sort out an apprenticeship at a local garage.

It was great because I was able to really use the skills I'd learnt, and made pretty good progress. It's more hands-on, and you get involved in everything.

Dan Whittington
Motor Vehicle Level 3



MUSIC

If you dream of a career in the music industry, our music courses will give you the knowledge, practical skills and the confidence to make it a reality. You will take part in workshops led by highly experienced teachers and have the opportunity to perform in renowned music venues in and around the region.

CAREERS AT A GLANCE

Depending on your area of interest, you could progress to a wide variety of careers such as recording artist, music producer, songwriter, music therapist, session musician, recording or sound engineer, composer, conductor or booking agent.

OUR INDUSTRY LINKS

Vinilo Records
Caterpillars Preschool

The Honeypot
Children's Charity

LEVEL 2

Music

KEY FACTS

Age range: 16–18 and 19+

Start date: September 2020

Duration:
One year, full-time

Do you see yourself as a professional musician, or have aspirations to work in the music industry? This course will give you the foundations for building a career in music, covering everything from performing to understanding the process of music production for all genres. You will learn about the latest techniques and best practices, and have the chance to explore work experience roles within the music industry.

Entry requirements:
At least three GCSEs at grade 3 or 2 (grade D or E), or a Merit or Distinction at BTEC Level 1, and the ability to play an instrument or sing for performance students, or some experience with live sound or computer-based music production.

Assessment:
You will be assessed through a portfolio of practical assessment and written work.

Your future:
You can progress onto Music Technology Level 3 where you will advance your skills and knowledge, or seek employment in the industry.

KYLE'S STORY

After discovering his talent for music, Kyle decided to pursue his ambition of working in the industry. He developed his understanding and techniques in music production and gained knowledge of how to refine his sounds through specialist technology. Kyle has DJ'd at live events in Bournemouth and at Totton College, and has worked in a local recording studio as part of his work experience. After completing his Diploma, Kyle intends to continue his education at university.

LEVEL 3

Music Technology

KEY FACTS

Age range: 16–18 and 19+

Start date: September 2020

Duration:
One year, full-time – Introductory Diploma (equivalent to 1.5 A Levels)
Two years, full-time – Extended Diploma (equivalent to 3 A Levels)

This course will give you the advanced skills required to enable you to build a career in the music industry. You will develop your experience of performing and producing, create your own portfolio of work and gain the confidence and skills required for your career. You will have the opportunity to join the College band and perform at local gigs in and around Totton and Southampton.

Entry requirements:
At least four GCSEs at grade 4 (grade C) or above, or a Level 2 qualification in Music or another creative sector. The ability to play an instrument or sing, or some experience with live sound or computer-based music production. You do not need to have studied music at GCSE.

Assessment:
You will be assessed through a portfolio of practical assessment and written work.

Your future:
With the Extended Diploma you can progress to university to further your knowledge and skills. Alternatively, you can start your career as a music technician in an exciting range of different roles.



I'm able to follow my goals here. I feel respected and I am allowed to use the studio whenever I want. I've learnt a lot about music theory, music production and running recording sessions and my tutor is a legend who listens to me and helps me achieve.

Kyle Jasper
Music Technology Level 3



SPORT & UNIFORMED PUBLIC SERVICES

If you love fitness and aspire to be a personal trainer, coach or fitness instructor, our sport courses give you the theory and technical skills you need. Taught in our specialist onsite gym, you will cover all the fundamental principles which will enable you to start your career in a health centre or continue studying at a higher level.

Our Uniformed Public Services course is ideal for anyone who wants to prepare for a rewarding career in the armed forces, emergency services or prison services. You will learn more about citizenship, diversity, policies, leadership and improve your overall fitness and wellbeing.

CAREERS AT A GLANCE

A sport qualification can lead to a number of exciting career opportunities including sports coach, personal trainer, and physical therapist or massage therapist.

Our Uniformed Public Services qualification is a great start to progress into the armed services, emergency services or the prison service.

OUR INDUSTRY LINKS

Hampshire & Isle of Wight Air Ambulance

Volunteer Police Cadets – Hampshire

Ace Sports & Education AFC Totton



LEVEL 2

Sport

KEY FACTS

Age range: 16–18 and 19+

Start date: September 2020

Duration:
One year, full-time

If you are interested in a career in sport, coaching or fitness, this course will give you all of the skills and understanding you need. You will cover the fundamentals of sport and physical activity through theory and practical lessons and have the chance to take part in work experience to gain valuable industry knowledge. This course has been designed in collaboration with industry experts to focus on the requirements that employers demand.

Entry requirements:

At least three GCSEs at grade 3 or 2 (grade D or E), or a Merit or Distinction at BTEC Level 1. A strong interest in all areas of sport and a desire to work in recreation, leisure, sport or related industries is required.

Assessment:

You will be assessed through written and practical assignments. There are no examinations for this course.

Your future:

If you achieve merit and have grade 4 in English and Maths you can progress to Level 3 BTEC Extended Diploma courses. Alternatively, you can move on to employment or an apprenticeship.

HARRY'S STORY

When Harry first joined Totton College, he wanted to pursue his passion in sport but his lack of belief in his own abilities presented a challenge. Through his course, Harry learnt how to effectively manage his workload and gained confidence and skills as a leader. As a result, he was able to run sports coaching sessions for children and undertake an apprenticeship in sport. Harry plans to take his education further at university.



I always enjoyed sport and more practical things at school, and have played for Totton Rugby Club since I was 14 years old, so doing a vocational course in sport at the College was perfect for me. As well as getting involved in sport and gaining coaching skills, you learn about sports science and the anatomy. The teachers are friendly and go out of their way to help you.

There is a lot of flexibility so I can fit the course around playing rugby. I've been able to get involved in enrichment activities like watersports, hiking and charity fundraising, as well as coaching and stewarding qualifications. I'd like to go on to university and train as a teacher, and ultimately own a sports coaching business.

Harry Morse
Sport Level 3

**LEVEL 3****Sport****KEY FACTS**

Age range: 16–18 and 19+

Start date: September 2020

Duration:

One year, full-time – Introductory Diploma (equivalent to 1.5 A Levels)

Two years, full-time – Extended Diploma (equivalent to 3 A Levels)

This course will give you the advanced skills and knowledge you need to be prepared for a career in sport. You will be taught by a range of professionals who will ensure that you have in-depth training in all areas, and you will have the chance to take part in work experience to gain valuable industry knowledge. This course has been developed in consultation with academics and professional bodies to ensure that it supports progression to higher education as well as covering the latest techniques and trends.

Entry requirements:

Minimum of four GCSE at grade 4 (grade C) including Science, English and Maths. Merit at Level 2 Sport is accepted if you studied the anatomy and fitness units. You should currently be playing in a sports team, or training with a sports club.

Assessment:

Most units are assessed and graded through written or practical assignments.

Your future:

If you complete the Extended Diploma, you can progress to university or move on to employment or an apprenticeship in coaching or personal training.

LEVEL 3**Uniformed Public Services****KEY FACTS**

Age range: 16–18 and 19+

Start date: September 2020

Duration:

One year, full-time – Introductory Diploma (equivalent to 1.5 A Levels)

Two years, full-time – Extended Diploma (equivalent to 3 A Levels)

If you are thinking of a career in the police service, fire and rescue service, Army, Royal Navy or prison service, this practical course will give you all the skills you need. You will develop your leadership and personal fitness skills, and have the option to undertake a First Aid certificate. The course is supported by a variety of trips and practical activities to help hone skills both inside and outside the classroom.

Entry requirements:

At least four GCSEs at grade 4 (grade C) or above including English and Maths, or at least a Merit in BTEC Level 2 Diploma in Public Services.

Assessment:

Continuous assessment through practical and written assignments.

Your future:

You can progress to a career in uniformed services or you can choose to move onto an apprenticeship or higher education.



SKILLS FOR LIFE

At Totton College, we have a long history of providing a supportive and nurturing environment for learners of all abilities and ages. We pride ourselves on treating students as valued individuals, recognising their needs and enabling them to achieve their ambitions. Our Skills for Life team supports students throughout their academic career, preparing them for higher levels of study or employment.

SUITABLE FOR:

- Aged 14 –18 and 19+
- Students who have educational, behavioural or personal assistance needs
- Those who want to obtain the foundation skills required for work and everyday living

Levels available:

ENTRY 1 **ENTRY 2** **ENTRY 3** **LEVEL 1** **LEVEL 2**

SUPPORTING SPECIAL EDUCATIONAL NEEDS

We want our learners to achieve independence and the skills they need for the career they aspire to have. That is why our courses are designed with employability in mind, teaching life skills in the context of the working environment.

Covering a broad range of subjects, we offer courses in:

- Employability and Enterprise
- Everyday Living Skills
- Junctions (supporting students with their next step)
- Life, Independence and Social Skills
- Skills for Independence
- Supported Internship
- Vocational Horticulture
- Vocational Hospitality
- Vocational Retail

All of our Skills for Life programmes are supported by trained and experienced lecturers and learning assistants. Delivered in a safe and nurturing environment, students are able to continue their education after leaving school.

Our team

Our SEND provision is tailored to cater to those learners with a wide range of personal and educational needs. We have an experienced and qualified team, which includes:

- A qualified nurse
- Trained personal care assistants
- Speech and language therapists
- Specialists in mental health and learning support
- Physiotherapists

We work closely with the local community, Southampton City Council and Hampshire County Council to ensure a high standard of education, as well as to provide specialist therapies for students who have particular needs.

“Teachers build learners’ confidence well so that learners overcome their barriers to learning. They understand learners’ complex needs and provide them with the help they need to complete their studies. Most teachers plan lessons effectively for different groups of learners and, as a result, learners develop their skills and knowledge well.”

Ofsted inspection March 2019



Extra-curricular activities and enrichment

We believe in students receiving an enriching experience when they come to college. Being involved in activities outside of studying not only develops social skills but also supports overall wellbeing.

Our specialist education needs department also hosts a wide variety of activities including sport and games, charity fundraising and work experience opportunities. Students are also able to learn new skills such as baking, hospitality, sales and gardening. We actively encourage students to work in small groups to build their confidence and make new friends.

How to apply for Skills for Life

For those interested in applying for one of our courses, you can apply online via our website (totton.ac.uk). If you would like to find out more about our services and courses, or wish to have a consultation to discuss your requirements, please contact the Faculty Manager, Carol Palmer:

Email info@totton.ac.uk

Call **023 8087 4874**



ENTRY 1

Aspire Pathway: Everyday Living Skills

KEY FACTS

Start date: September 2020

Duration:
One year/two years, full-time

This course is designed for students aged 16-25 years (with or without an Education, Health and Care Plan), who have a learning difficulty or disability, including young people whose needs fall within the autistic spectrum. The programme is tailored to meet the individual needs of the student and provides learners with the educational, social, personal and independence skills they require for work. As part of enrichment, students will be able to get involved in a range of extra-curricular activities and local community projects. There is also the opportunity for students to undertake a week of work experience within the academic year.

Entry requirements:
No formal qualifications are required.

Assessment:
You will be assessed through a combination of portfolio evidence, practical tasks and statements from teachers.

Your future:
You can continue to develop your skills by progressing onto the Life, Independence and Social Skills course.

KYLE'S STORY

Initially, Kyle attended a mainstream school but found the environment difficult. When he started at Totton College, he had a keen interest in hospitality but was lacking in confidence. With the support of the Skills for Life team, he was able to settle in and demonstrate his excellence, building his portfolio and consistently reaching the standards required for his course. Through dedication and enthusiasm he has been able to complete Level 1 Hospitality and secured a position at Paulton's Park café. He is now ready to pursue his career in catering.

ENTRY 2

Life, Independence and Social Skills

KEY FACTS

Start date: September 2020

Duration:
One year, full-time

This course is designed for students aged 16-25 years (with or without an Education, Health and Care Plan), who have a learning difficulty or disability, including young people whose needs fall within the autistic spectrum. The programme is tailored to meet the individual needs of the student and provides learners with the educational, social, personal and independence skills they require for work. Students will be able to get involved in a range of extra-curricular activities and local community projects and will have the opportunity to undertake a week of work experience. Students may have one-to-one support, or work in small groups with an allocated member of staff depending on individual needs. Students will be supported throughout their college day, including at break and lunchtimes if required.

Entry requirements:
At least Entry Level 1 or equivalent qualifications in English and maths.

Assessment:
You will be assessed through a combination of portfolio evidence, practical tasks and statements from teachers.

Your future:
You can progress onto Skills for Independence or an Employment Futures pathway.



It has been a wonderful experience coming to college. It has helped me to improve and be more confident, and this has helped me obtain a driving licence and part-time job. The hospitality course has helped me to discover my passion.

Kyle Yaxley
Vocational Hospitality Level 1

**ENTRY 2** **ENTRY 3****Aspire Pathway:
Skills for Independence****KEY FACTS****Start date:** September 2020**Duration:**Full-time: 1 year – Entry Level 2
Full-time: 2 years – Entry Level 3

This course is designed for students aged 16-25 years (with or without an Education, Health and Care Plan), who have a learning difficulty or disability, including young people whose needs fall within the autistic spectrum. The programme is tailored to meet the individual needs of the student and provides learners with the educational, social, personal and independence skills they require for work. Students will be able to get involved in a range of extra-curricular activities and local community projects and will have the opportunity to undertake a week of work experience. Students may have one-to-one support, or work in small groups with an allocated member of staff depending on individual needs. Students will be supported throughout their college day, including at break and lunchtimes if required.

Entry requirements:

At least an Entry 2 or Entry 3 and relevant qualifications in English and maths.

Assessment:

You will be assessed through a combination of portfolio evidence, practical tasks and statements from teachers.

Your future:

You can progress to a higher qualification such as the Employability or Enterprise course or a specialist vocational course in Hospitality, Horticulture, Retail or Care.

ENTRY 3 **LEVEL 1****Employability and Enterprise****KEY FACTS****Start date:** September 2020**Duration:**Full-time: 1 Year – Gateway Award
Full-time: 2 Years – Certificate in Enterprise
Full-time: 3 Years – Extended Certificate in Enterprise

The course is designed to be a stepping-stone towards employment for learners who may face barriers to achieving their career ambitions. The course combines enterprise activities with the core entrepreneurship skills required to prepare for employment. You will develop your business acumen skills, learn how to work as part of an effective team and enhance your numeracy and literacy skills. There are no mandatory units, enabling you to select areas of learning appropriate to your individual needs, interests and aspirations for your career.

Entry requirements:

Either an Entry 2 or Entry 3 qualification as well as grades in English and maths.

Assessment:

You will be assessed through a combination of portfolio evidence, practical tasks and statements from teachers.

Your future:

You can progress onto a higher qualification such as an Employment Futures pathway or study a vocational course in areas such as hospitality, horticulture or retail. You may also wish to explore an apprenticeship in your chosen career.

LEVEL 1 **LEVEL 2****Employment Futures:
Vocational Retail****KEY FACTS****Start date:** September 2020**Duration:**Full-time: 1 year – Entry Level 1
Full-time: 2 years – Entry Level 2

If you are interested in a career in retail, this course will cover all the basics of the subject and give you an opportunity to develop more general employability skills. The Level 1 course covers the essential criteria needed for a career in retail, and Level 2 gives you the opportunity to undertake an apprenticeship or further enhance your CV for the retail workspace. As part of your course, you will undertake a week of work experience in a retail outlet to put into practice what you have been taught and take part in a wide range of additional enrichment activities.

Entry requirements:

At least an Entry 3 qualification in any subject. You will need to provide evidence of your past education.

Assessment:

You will be assessed through a combination of portfolio evidence, practical tasks and statements from teachers.

Your future:

You can progress onto a Level 2 qualification in retail to expand your skillset. Alternatively, you can seek employment or progress to an apprenticeship.

LEVEL 1 LEVEL 2

Employment Futures: Vocational Hospitality

KEY FACTS

Start date: September 2020

Duration:

Full-time: 1 year – Level 1

Full-time: 2 years – Level 2

If you are interested in a career in hospitality, this course will cover all the basics of the subject and give you an opportunity to develop more general employability skills. The Level 1 course covers the essential criteria needed for a career in hospitality, and Level 2 gives you the opportunity to undertake an apprenticeship or further enhance your CV for the hospitality workspace. As part of your course, you will undertake a week of work experience in a café or restaurant to put into practice what you have been taught and take part in a wide range of cooking activities.

Entry requirements:

At least an Entry 3 qualification in any subject. You will need to provide evidence of your past education.

Assessment:

You will be assessed through a combination of portfolio evidence, practical tasks and statements from teachers.

Your future:

You can progress onto a Level 2 qualification in hospitality to expand your skillset. Alternatively, you can seek employment or progress to an apprenticeship.

LEVEL 1 LEVEL 2

Employment Futures: Vocational Horticulture

KEY FACTS

Start date: September 2020

Duration:

Full-time: 1 year – Level 1

Full-time: 2 years – Level 2

If you are interested in a career in horticulture, this course will cover all the basics of the subject and give you an opportunity to develop more general employability skills. The Level 1 course covers the essential criteria needed for a career in horticulture, and Level 2 gives you the opportunity to undertake an apprenticeship or further enhance your CV for the horticultural workspace. As part of your course, you will undertake a week of work experience in a nursery or garden centre and take part in a wide range of gardening activities.

Entry requirements:

At least an Entry 3 qualification in any subject. You will need to provide evidence of your past education.

Assessment:

You will be assessed through a combination of portfolio evidence, practical tasks and statements from teachers.

Your future:

You can progress onto a Level 2 qualification in horticultural to expand your skillset. Alternatively, you can seek employment or progress to an apprenticeship.



**LEVEL 1****Supported Internship****KEY FACTS**

Start date: September 2020

Duration:
One year, full-time

Supported Internships are for students up to the age of 24 who have learning difficulties or disabilities and an Education, Health and Care plan. If you are motivated about work and want to progress to paid employment, this course can help you with customer service skills and get you on the path to success. You will have the opportunity to work on internal and external placements and will be assigned a job coach to support you and the employer when you undertake work experience. You will also be able to take part in other activities, such as sports and day trips, both on and off the College site.

Entry requirements:

As well as having a strong desire to secure a job and move into paid employment, students will need to have an Education, Health and Care plan, and relevant skills at Entry 3.

Assessment:

You will be assessed through a combination of portfolio evidence, practical tasks and statements from teachers.

Your future:

You can progress onto a higher level of qualification such as an Employment Futures pathway or a vocational course such as Hospitality, Horticulture or Retail. Alternatively, you may wish to explore paid employment or progress to a subject from the mainstream curriculum.

LEVEL 1 LEVEL 2**Junctions****KEY FACTS**

Start date: September 2020

Duration:
One year, full-time

For students with high-functioning Autism, Asperger syndrome or mental health needs such as anxiety, OCD or depressive illness, we have designed a course to support your individual needs while allowing you to explore your full potential. The course includes sport, personal skills and opportunities for other activities like swimming and art. We encourage students to participate in work experience to build confidence and develop transferable skills for the work place. If students make good progress, they are encouraged to move forward on to a mainstream course within the College in a subject of their choice.

Entry requirements:

There are no formal qualifications but you will be required to attend an interview to ensure that the course meets your requirements. Most students will either have a Statement of Educational Needs or an Education, Health Care plan.

Assessment:

You will be assessed through a portfolio of evidence. It will be flexible and tailored to suite your individual needs.

Your future:

You can progress to another pathway in the Skills for Life department or follow a mainstream college programme as a part of our Pathway+ course. This will depend on your skills and qualifications. You can also progress into paid employment.



PART-TIME, EVENING AND ADULT COURSES

Our part-time, evening and adult courses are aimed at those who are currently working or have other commitments which prevent them from attending a full-time course. Our programmes have been specifically developed in partnership with local enterprise and leading industry experts to ensure you gain the latest skills required for your career. Whether you want to develop expertise required for a new role, or you're looking to build your CV, we have the programmes to enable you to progress.

SUITABLE FOR:

- Aged 19+
- Those looking to progress in their current role or enhance their CV
- Those available to study in the evening or on a part-time basis

Courses take place during the day and evening, and last between 3 hours to 35 weeks. If you need help and support to improve your literacy and numeracy skills, we have the teaching expertise to support you whatever your goals.

Levels available:

ENTRY 3 **LEVEL 1** **LEVEL 2** **LEVEL 3** **GCSE** **LEISURE**

THE TOTTON COLLEGE COMMUNITY

As member of Totton College, you will be part of a supportive and friendly community with tutors who are there to help you to reach your goals. You will also have access to a wide range of facilities and offers, plus the option to be become part of the National Union of Students. You will receive many benefits including discount with leading online retailers and high street names.

“Learners on vocational programmes acquire good skills and knowledge which help improve their employment prospects.”

Ofsted inspection March 2019



THANIA'S STORY

Thania needed to develop her design skills in order to create online and offline material as part of her role within the creative industry. She successfully completed her course and has used what she learnt at Totton College to expand her skill set and further improve her career prospects.



The tutors were fantastic, very knowledgeable about the subject, and willing to help and go the extra mile. The support you receive is amazing. Studying an adult course at Totton College has helped me gain the confidence and skills required for my role going forward.

Thania Miah
Part-time, evening and adult courses

LEVEL 2

Beauty Therapy

KEY FACTS

Part-time and evening classes available:
for more information: totton.ac.uk

Start date: September 2019
September 2020

This course will give you a great grounding in the techniques and theory behind a wide range of beauty treatments. From the beginning, you will work in our state-of-the-art Opus Salon environment. When you are confident, you will treat real clients to a commercial standard with the support of our highly qualified tutors. Learners have the opportunity to be involved in a range of extra-curricular activities and community projects, including Totton Carnival. Whether you want to work in a salon, spa or for yourself, this course will get you on the path to becoming a modern beauty therapist.

Entry requirements:

At least four GCSEs grade 4 (grade C) and above including Maths and English, or a Level 1 Diploma in Beauty Therapy.

Assessment:

You will be assessed through a combination of portfolio evidence, practical tasks, and knowledge and understanding tasks or an online test. Clinic hours will also need to be completed outside of your teaching timetable.

Your future:

You can continue to develop your skills by progressing to Level 3 Diploma in Beauty Therapy, which is highly desirable within the beauty industry, or you can start your career in a salon with an apprenticeship.

LEVEL 3

Beauty Therapy

KEY FACTS

Part-time and evening classes available:
for more information: totton.ac.uk

Start date: September 2019
September 2020

This course provides you with the advanced knowledge and skills required for a career in beauty therapy. You will research all the possible career pathways in the industry and develop the practical skills needed for you to progress. The course is taught in our industry-standard Opus Salon, which enables you to work with real clients and gain valuable industry experience. The course covers treatments, customer service skills and support with understanding the complexities of human anatomy and physiology, as well as an exciting range of extra-curricular activities and community projects.

Entry requirements:

At least four GCSEs grade 4 (grade C) or above including English and Maths, and an NVQ Level 2 Beauty Therapy qualification or equivalent industry experience.

Assessment:

You will be assessed through a combination of practical tasks, knowledge and understanding tests, online exams and oral questioning. Clinic hours and self-directed study will also need to be completed outside of your teaching timetable.

Your future:

You can develop your skills at university. If you'd rather start your career, this internationally-recognised qualification will allow you to work in salons and spas, as well as on cruise ships or contracts in the Caribbean, Canada, UAE and Europe.

LEISURE

Ceramics

KEY FACTS

Afternoon and evening sessions available:
for more information: totton.ac.uk

Start date: September 2019
September 2020

Whether you're interested in developing your existing skills in pottery and sculpture or are starting from scratch, this course will give you the skills and knowledge required to create beautiful and inspiring works of art. Working with a diverse range of materials and styles, you will be taught how to create a range of decorated clay items using traditional hand building techniques.

Entry requirements:

The course is designed for all students with a passion for 3D modelling and working with clay.

Assessment:

You will be assessed through a combination of informal discussion and regular assessment based on your portfolio.

Your future:

You can progress onto the Level 2 or Level 3 Art & Design courses.

LEVEL 3

Complementary Therapies

KEY FACTS

Part-time and evening classes available:
for more information: totton.ac.uk

Start date: September 2019
September 2020

This course will teach you how to correctly perform a variety of therapies to support recovery from ailments and treat the mind, body and spirit. You will learn specialist techniques in reflexology, Swedish massage and aromatherapy. As part of the course, you will also complete a business unit, providing you with the relevant knowledge needed to start your own business. Students are trained to industry standards and will be expected to carry out treatments on members of the public in a salon environment.

Entry requirements:

A good understanding of English, a level of general education comparable to GCSE grade 4 (grade C) or above, related qualifications or a genuine interest in the subject area.

Assessment:

You will complete written and online multiple choice exams. You will produce assignments throughout the course and be practically assessed on numerous occasions, and have a final assessment via an independent assessor.

Your future:

Successful completion of the course can lead to other specialist courses, such as sports massage, deep tissue massage, massage for cancer sufferers, hot stone massage and auricular therapy, or employment in a spa or salon.

ENTRY 3 LEVEL 1 LEVEL 2

Functional Skills: Return to English

KEY FACTS

Part-time and evening classes available:
for more information: totton.ac.uk

Start date: September 2019
September 2020

If you struggle with reading and writing, then this course is for you. Our Functional Skills English course is a much more practical approach to learning and is popular with employers. We aim to enable all learners to improve and build confidence in their skills in speaking, reading, writing and listening at home, in the workplace and for study.

Entry requirements:

No qualification requirement. All learners will be assessed to help identify the appropriate level of learning.

Assessment:

You will be continually assessed throughout the course, and sit two timed exam papers and complete a controlled speaking and listening assessment.

Your future:

Successful completion of the course can lead to further levels of Functional English or GCSE English and will enhance your CV and employability.

ENTRY 3 LEVEL 1 LEVEL 2

Functional Skills: Return to Maths

KEY FACTS

Part-time and evening classes available:
for more information: totton.ac.uk

Start date: September 2019
September 2020

If you struggle with applying maths to everyday life, then this course is for you. Our Functional Skills Maths course is a much more practical approach to learning and is popular with employers. We aim to enable all learners to improve and build confidence in numeracy and mathematical problem solving, both in the workplace and for study.

Entry requirements:

No qualification requirement. All learners will be assessed to help identify the appropriate level of learning.

Assessment:

You will be continually assessed throughout the course and will sit two timed exam papers at the end of the year.

Your future:

Successful completion of the course can lead to further levels of Functional Maths or GCSE Maths and will enhance your CV and employability.

GCSE

English

KEY FACTS

Part-time and evening classes available:
for more information: totton.ac.uk

Start date: September 2019
September 2020

For many jobs and higher levels of study, GCSEs are a fundamental requirement in the application process. If you struggled to achieve the grade you deserved for GCSE English, we can support you to develop the skills and confidence to enable you to retake the qualification. We aim to enable all learners to improve in their skills in speaking, reading and writing skills for the workplace and future study.

Entry requirements:

At least GCSE grade 3 in English or a Functional Skills Level 2 qualification. If you do not have either of these qualifications and you wish to do GCSE, you will need to achieve an acceptable score in an initial assessment.

Assessment:

You will be assessed through two exam papers and a presentation.

Your future:

You can continue to pursue higher levels of education or progress in your career.

GCSE

Maths

KEY FACTS

Part-time and evening classes available:
for more information: totton.ac.uk

Start date: September 2019
September 2020

For many jobs and higher levels of study, GCSEs are a fundamental requirement in the application process. If you struggled to achieve the grade you deserved for GCSE Maths, we can support you to develop the skills and confidence to enable you to retake the qualification. We aim to enable all learners to improve their numeracy skills and achieve a grade 4 or 5 (5 being the highest grade available on a foundation paper).

Entry requirements:

At least a GCSE Maths grade 3 (D) or Functional Skills Maths Level 2. If you do not have either of these qualifications and you wish to do GCSE, you will need to achieve an acceptable score in an initial assessment.

Assessment:

You will be assessed by taking three exam papers at foundation level: two calculator and one non-calculator.

Your future:

You can continue to pursue higher levels of education or progress in your career.

LEVEL 2

Hairdressing

KEY FACTS

Part-time and evening classes available:
for more information: totton.ac.uk

Start date: September 2019
September 2020

This course will enable you to develop your knowledge and understanding of the fundamental skills – including colouring, perming, cutting and treatments – that are essential for a nationally recognised qualification in hairdressing. You will be taught in our state-of-the-art Opus Salon, with specialist equipment and reception area, enabling you to gain valuable experience with real clients. As part of the course, students will be able to be involved in a range of extra-curricular activities and community projects, including Totton Carnival.

Entry requirements:

Four GCSEs at grade 4 (grade C) and above, including Maths and English, or a Level 1 Diploma in Hairdressing.

Assessment:

You will be assessed through a combination of written, oral, practical and online assessments.

Your future:

You can progress to a Level 3 Diploma in Hairdressing, which is highly desirable within the beauty industry. You can also choose to start your career with an apprenticeship in a salon.

LEVEL 3

Hairdressing

KEY FACTS

Part-time and evening classes available:
for more information: totton.ac.uk

Start date: September 2019
September 2020

This course provides you with the advanced knowledge and skills required for a career in hairdressing. You will research all the possible career pathways in the industry and develop the practical skills needed for you to progress. The course is taught in our industry-standard Opus Salon, which enables you to work with real clients and gain valuable industry experience. The course covers advanced techniques in cutting, colouring and perming, and customer service skills, as well as an exciting range of extra-curricular activities and community projects.

Entry requirements:

At least four GCSEs grade 4 (grade C) or above including English and Maths, and a completed NVQ Level 2 Hairdressing qualification or equivalent industry experience.

Assessment:

A combination of portfolio evidence, practical tests, and either knowledge and understanding tasks or an online test.

Your future:

You can progress to university and continue to develop your skills. If you'd rather start your career, this internationally-recognised qualification will allow you to work in salons and spas, as well as on cruise ships or contracts in the Caribbean, Canada, UAE and Europe.

LEVEL 2

Nail Extensions

KEY FACTS

Part-time and evening classes available:
for more information: totton.ac.uk

Start date: September 2019
September 2020

This course will provide you with the advanced knowledge and skills you need to gain an in-depth understanding of nail treatments and styling. Taught in our state-of-the-art Opus Salon, with specialist equipment and reception area, you will gain invaluable hands-on experience working with real clients. As part of the course, students will be able to be involved in a range of extra-curricular activities and community projects.

Entry requirements:

At least three GCSEs at grade 3 or 2 (grade D or E), including English and Maths, or a Merit or Distinction at BTEC Level 1. A genuine interest in the subject is also required.

Assessment:

You will be assessed through a combination of portfolio evidence, practical tests and either knowledge and understanding tasks or an online test.

Your future:

You can progress onto a further Beauty Therapy or Hairdressing course, or seek employment in a salon or spa with your internationally-recognised qualification.

LEVEL 3

Sports Massage

KEY FACTS

Part-time and evening classes available:
for more information: totton.ac.uk

Start date: September 2019
September 2020

This professional qualification will give you the knowledge, techniques and practical skills that you need to treat paying clients. Your training and certification will allow you to conduct assessment, as well as apply pre, post and maintenance treatments. You will learn the theory behind massage treatment application, including anatomy and physiology, as well as professional practice knowledge that will give you the confidence to work for yourself. It will also give you the basic qualifications needed to progress onto injury treatment and further specialist training.

Entry requirements:

No formal qualifications are required, however, it is preferred if learners have a Level 2 qualification in massage and a genuine interest in the subject.

Assessment:

You will be assessed through a combination of portfolio evidence, practical tasks, knowledge and understanding tasks or an online test. A number of clinic hours will also need to be completed outside of your teaching timetable.

Your future:

You can progress to a higher level qualification in sports massage. Alternatively, you can seek employment as part of a multi-disciplinary practice, with a sports team or in a self-employed capacity.

FUNDING YOUR COURSE

Education is an investment for your future, but we know that it can have financial implications in the short-term. Our advisors provide free and impartial financial advice on course fees and bursaries. We are able to support you to ensure you receive the extra help you might be entitled to.

Students aged under 19

If you are a UK or EU resident and under 19 on 31 August in the year you start your course, you will not need to pay tuition or examination fees. Depending on your household income, you may also be able to get help towards travel, accommodation, essential equipment or childcare costs. We offer two kinds of financial support:

The student discretionary bursary – this can help with costs of books, Disclosure and Barring Service checks, equipment or essential trips. Speak to one of our friendly advisors who will discuss your options and advise you on how to apply; we try to help as many students as possible.

Vulnerable student bursary – this is available if you live in care, are a care leaver, have your own right to Income Support or are on both Employment Support Allowance and Disability Living Allowance. If you meet any of the above criteria, get in touch and we will guide you through your options.

Students aged 19 and over

The final cost of any of our adult courses will depend on your personal circumstances but there is plenty of help out there if the cost seems too much for you. You may be eligible for an Advanced Learner Loan if you are enrolling on a Level 3 course or above, and you don't need to pay it back until the course is completed and you are earning £25,725 or more. You are able to apply once you have received your offer. Please contact us for more information or visit:

gov.uk/advanced-learner-loan

Young students with families

Care to Learn is intended to help young parents under the age of 20 to continue or start their education after the birth of a child. The scheme provides funding for Ofsted-registered childcare provision while the young parent is engaged in a study programme. For more information, and to see if you are eligible, visit:

gov.uk/care-to-learn

Skills for Life

At Totton College, we have a long history of providing a supportive and nurturing environment for learners with all abilities and ages. Financial support is available to support students with additional needs to continue their education with us. Our Skills for Life team can provide advice and guidance through your application.



Contact us

For more information about any of the funding options available, or to discuss your educational finance options, contact the Totton College Information Centre:

Email info@totton.ac.uk

Call **023 8087 4874**

Refunds policy

Please take note that we are only able to refund fees in the following circumstances:

- If you have to withdraw within seven working days after enrolment, (if the course starts within this period there will be no refund after the start of the course)
- Where the College cancels a course for example, due to insufficient enrolments to make the course viable

We reserve the right to delay or change start or finish dates if we are obliged to do so. Only if such a change includes a change of day or venue will repayment of fees be possible.

We regret that no refunds will be given in any other circumstances. If you require any further information, please contact the College on **023 8087 4874** or email info@totton.ac.uk. All information correct at the time of print. For the latest information, please visit our website.



THE TOTTON STANDARD

The Totton Standard is a set of behaviours that we ask every single student to sign up to when they join us. We do this so that you can maximise your learning experience and so that it is clear what we expect of you when you become a Totton College student. In return, we make these promises to you:

We will:

- Make every lesson enjoyable and challenging
- Set work which reflects our high aspirations
- Be prompt and well prepared
- Not cancel lessons without ensuring work is set
- Negotiate and monitor targets with you
- Give you regular, timely feedback so that you know how to improve
- Foster employability skills of reliability, tenacity and teamwork
- Set work which helps prepare you for exams and assessments
- Treat you with respect and help to make college a safe place for everyone
- Celebrate your achievements with you

You will:

- Take an active part in every lesson
- Take responsibility for your own learning and stretch yourself to do more than you think you can
- Attend all lessons promptly and be well prepared
- Explain unavoidable absence and ensure missed work is covered
- Negotiate and monitor your own targets
- Act on feedback
- Practise employability skills
- Complete all work set punctually
- Treat others with respect and help to make college a safe place for everyone
- Take pride in your achievements

OPEN EVENTS

Our Open Events provide an excellent opportunity for all prospective students exploring either full-time courses, part-time courses or an apprenticeship to discover our outstanding facilities and learn more about our offer. Our friendly and knowledgeable staff will be available to discuss your aspirations and provide advice and guidance. See the back cover for details. You can book your place now: totton.ac.uk/events

HOW TO APPLY

We are delighted you are considering becoming a student at Totton College. You are on your way to becoming part of our vibrant community.

To apply for a course at Totton College visit totton.ac.uk and complete the online application form. Alternatively, you can visit our campus and complete an application form at the Information Centre.

FREQUENTLY ASKED QUESTIONS

When do courses start?

Most courses start in September, but alternative start dates may be available. For the latest information, please contact us on 023 8087 4874.

Do I have to pay anything?

Courses are free for most learners. Depending on your age, you may be able to apply for a bursary to help with costs like travel and books. Bursaries are available and offer various levels of financial support – discover more on page 98.

How are courses assessed?

It depends on the course. Most of the time there are assignments and a portfolio of evidence, and some courses require formal exams or practical assessments. Further details for individual courses can be found on our course pages on the website.

Do I need any experience before starting?

Each course has its own entry requirements. We will ensure that you start at the right level and that you have the right level of English and maths for your course. Every course is subject to an interview. For further details please refer to the individual course entry requirements located on the course pages on our website.

All details contained in this prospectus are correct at the time of print. For the latest information, please visit our website: totton.ac.uk





OPEN EVENTS

Wednesday 5 June 2019
17:30–19:30

Thursday 5 September 2019
(Adults and part-time courses only)
17:30–19:30

Saturday 21 September 2019
10:00–12:00

Thursday 10 October 2019
17:30–19:30

Tuesday 12 November 2019
17:30–19:30

Saturday 8 February 2020
10:00–12:00

Tuesday 30 June 2020
17:30–19:30

Book now: totton.ac.uk/events

OPENING TIMES

Term time:

Mon, Tue, Thu, Fri 8:30–17:30
Wed 8:30–21:00

Non-term time:

Mon–Fri 8:30–16:30

“ Leaders, managers and staff hold high ambitions for learners that help them make good progress, achieve well and take positive next steps in their education and employment. ”

Ofsted inspection March 2019

Call **023 8087 4874**

Email info@totton.ac.uk

Web: totton.ac.uk

Water Lane, Totton, Southampton SO40 3ZX

Totton College is part of **Nacro**, a social justice charity

